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SARVA SHIKSHA ABHIYAN

Karnataka - Bangalore

SHORT TERM TENDER NOTIFICATION

To provide services of 34 Physiotherapists and 34 Clinical Psychologists to
Inclusive Education Resource Centers of the State pertaining to Sarva Shiksha
Abhiyan on Mobility basis

E - TENDER DOCUMENT

Address for communication

STATE PROJECT DIRECTOR
Sarva Shiksha Abhiyan Samithi - Karnataka,
New Public Offices,
Nrupatunga Road, Bangalore - 01

Phone No: 22103092

Fax No:22104179

SARVA SHIKSHA ABHIYAN

O/o the State Project Director, New Annexure Building, Nrupatunga Road,
Bangalore-1

No. SSA/IE/Theraphy/2013-14

Dated: 4.7.2013

Invitation providing services of 34 physiotherapists and 34 Clinical psychologists to Inclusive Education Resource Centers of the State on Mobility basis

- (1) An "Expression of Interest" is invited in the prescribed format from Firms/ Companies/ Organizations for providing services of about 34 physiotherapists and 34 Clinical psychologists to Inclusive Education Resource Centers of the State on Mobility basis. The Firm has to submit the proposal along with EMD Rs 1,70,000/-

The document is available in the website <http://www.eproc.karnataka.gov.in>. The same can be downloaded from the internet.

It may be noted that all subsequent notifications, changes and amendments on the project/document would be posted only on the following website: <http://www.eproc.karnataka.gov.in>.

The Firm will be required to register themselves with the centre for E-Governance to participate in the bidding process and get necessary digital signature certificates. The details of the process of registration and obtaining the digital signature certificates are available on the website: <http://www.eproc.karnataka.gov.in>. Necessary training and hands on experience in handling e procurement system could be obtained from the centre for E- Governance. Necessary details could also be obtained over telephone at 080-22485867.

- (2) The pre-bid conference will be held at SPO, SSA, Bangalore on **18.7.2013** at 3.00 pm.
- (3) The Completed document "Request for Proposal" should be submitted on or before **31.7.2013** at 15.00 hrs. The technical proposal will be opened on **02.8.2013** at 16.00 hrs.
- (4) For further details contact the Joint Director (programmes), SPO, SSA Bangalore during office hours Ph:080-22483580

Sd/-

State Project Director,
SSA, Karnataka, Bangalore.

SARVA SHIKSHA ABHIYAN

O/o the State Project Director, Annex Building, Nrupatunga Road, Bangalore-1

A Brief information on "REQUEST FOR PROPOSAL" (RFP)

1. Under Sarva Shiksha Abhiyan Programme services of 34 physiotherapists and 34 Clinical psychologists to Inclusive Education Resource Centers of the State on Mobility basis.
2. Proposals in Electronic Form are invited from Financial Firms/Companies/Organizations who are the Man Power Suppliers to provide the services of 34 physio therapists and 34 Clinical psychologists to Inclusive Education Resource Centers of the State on Mobility basis.
3. The proposal to be submitted along with Earnest Money Deposit (EMD) Rs. 1,70,000/-. The EMD shall be kept valid for at least 45 days in addition to the Proposal Validity Period and would need to be extended, if so required by the SSA Samithi, for any extension in Proposal Validity Period.
 - 3.1 The Bid Security shall be credited to the account of Centre for E-Governance
 - a) Through Credit Card
 - b) Internet Banking
 - c) National Electronic Fund Transfer
 - d) Remittance over the counter of Axis Bank

The Firm' bid will be evaluated only on confirmation of receipt of the payment (EMD) in the GOK's central pooling a/c held at Axis Bank.

EMD amount will have to be submitted by the Bidder taking into account the following conditions:

- a) EMD will be accepted only in the form of electronic cash (and not through Demand Draft or Bank Guarantee) and will be maintained in the Govt.'s central pooling account at Axis Bank until the contract is closed.
 - b) The entire EMD amount for a particular tender has to be paid in a single transaction.
- 3.2 The EMD will be returned to the unsuccessful Bidder within a period of eight (8) weeks from the date of announcement of the Successful Bidder. The EMD submitted by the Successful Bidder shall be released upon furnishing of the Performance Security in the form and manner as stipulated in the Agreement.

3.3 The EMD shall be forfeited in the following cases:

- a) If the Bidder modifies or withdraws the Proposal;
 - b) If the Bidder withdraws the Proposal during the interval between the Proposal due date and expiration of the Proposal Validity period;
 - c) If the Successful Bidder fails to provide the Performance Security within the stipulated time or any extension thereof provided by the SSA Samithi;
 - d) If any information or document furnished by the Bidder turns out to be misleading or untrue in any material respect;
4. The letter of invitation, terms of reference and information for Firm are enumerated in this request for proposal.

LETTER FOR INVITATION

Sir,

Sub : - Request for proposal to provide services of 34 physiotherapists and 34 Clinical psychologists to Inclusive Education Resource Centers of the State on Mobility basis.

- 1 You are hereby invited to submit Technical and financial proposal for providing services of 34 physiotherapists and 34 Clinical psychologists to Inclusive Education Resource Centers of the State on Mobility basis at District, Block and cluster level. The service of Special Resource Teachers is proposed to be obtained upto 31.03.2014 from the date of agreement.
- 2 The purpose of this assignment is, to therapy, guidance and Counseling for Children with special Needs and their Parents at District, Block and Cluster level Inclusive Education Resource Centers. This service is needed from qualified, competent, efficient and experienced physiotherapist and clinical psychologist who could be able to address the needs of CWSN.
- 3 The request for proposal contains the following documents.
 - ❖ Terms of References
 - ❖ Technical Proposal - Standard Form
 - ❖ Financial Proposal - Standard Form
- 4 In order to obtain more information on the assignment, it is considered desirable that a representative of your firm visits the office of the State Project Director, SSA Karnataka, Bangalore before the proposal is submitted. Your

representative may meet the Joint Director (Programme), State Project Office, SSA, Karnataka, K.R. Circle, Bangalore 560 001.

- 5 A pre-bid conference open to all prospective Firm will be held on **18.7.2013** at 3.00 pm at State Project Office, SSA, New Public Office, Nrupatunga Road, Bangalore. The Prospective agencies/firm/company will have an opportunity to obtain clarification regarding the scope of work, terms of reference, contract conditions and any other pertinent information.
- 6 **Eligibility for Bidder:**
 - 6.1 The Bidder must have a Company Registered under the provisions of the Companies Act or A firm Registered in Karnataka with the Competent Authority.
 - 6.2 The Company/firm should have been in the business for providing Manpower Resource at least for the last 3 years.
 - 6.3 Company/firm should have an Turnover of Rs.1.00 crores for applying during the past two audited years i.e. 2011-12 and 2012-13
 - 6.4 Company/firm should have a certificate of legal status, Place of Registration and Principal place of business of the Firm.
 - 6.5 Company/firm should have a Service Tax Registration and Service Tax returns filed in the two financial years i.e., 2011-12 and 2012-13
 - 6.6 Company/firm should have an acknowledgement of Income Tax returns filed in the last two years i.e. 2011-12 and 2012-13
 - 6.7 Company/firm should have a EPF Registration and EPF returns filed in the last two financial years i.e., 2011-12 and 2012-13
 - 6.8 Company/firm should have a ESI Registration and ESI returns filed in the last two financial years i.e. 2011-12 and 2012-13
- 7 The **"TECHNICAL PROPOSAL"** should include the description of the Firm/ Organization, the firm's general experience in the field of assignment, qualification and competency of the personnel proposed for the assignment and the proposed work plan methodology and approach in response to suggested terms of reference. The **"TECHNICAL PROPOSAL"** should include the following.
 - i. Letter of proposal Appendix-A
 - ii. Power of Attorney Appendix-B
 - iii. Details of bidder/service provider Appendix-C
 - iv. Statement of Experience Appendix-D
 - v. Statutory auditor certificates Appendix-E
 - vi. Registration Certificate

- vii. IT returns acknowledgement
- viii. Audited balance sheet certified by Chartered Accounts
- ix. Service Tax registration issued by appropriate authority
- x. Selection process plan

7.1 The "FINANCIAL PROPOSAL" will be on monthly lump sum basis for providing the services of one physiotherapist and one clinical psychologist of the State on Mobility basis. The financial proposal shall be inclusive of all duties, and all types of taxes etc... as applicable.

8. Opening of Proposal:

The proposals containing technical proposal will be opened by the State Project Director, SSA, Karnataka, Bangalore or his authorized representative in his office on 02.08.2013 at 16.00 hrs. It may please be noted that the Financial Proposal containing the detailed price offer will be opened after completion of technical evaluation.

9. Evaluation:

A two - stage procedure will be adopted in evaluating the proposals with the technical evaluation being completed prior to any financial proposals being opened. The technical proposals will be evaluated using the following criteria.

Sl No		Description	Minimum numbers expected	Maximum Weightage in points
1.		Number of years in Business; Minimum 3 years; One point per year; hence minimum is 3 points; one point for additional year in business; maximum of 5 years and hence maximum is 5 points	3	5
2		Number of Human Resource supplied.		---
	1	Physiotherapists and Clinical Psychologists	20	20
	2	Other professionals like Engineer, computer programmers, Teachers	100	20
3		language of Kannada		5
4		Live Register		
	1	Physiotherapists	50	25
	2	Clinical Psychologists	50	25
Candidate details to be enclosed				

10. Deciding Award of Contract:

- A. The client will carry out the evaluation of proposals on the basis of their responsiveness to the terms of reference, applying the evaluation criteria and marking system specified. Each responsive proposal will be given a technical score (TS). A proposal to be considered unsuitable shall be rejected at this stage if it does not respond to the important aspects of the terms of reference or if it fails to achieve the minimum technical score indicated.
 - B. 'Technical proposal' scoring not less than 60% of the total points will only be considered for financial evaluation.
 - C. The SSA will notify the names of the Firms, whose proposal did not meet the minimum qualifying mark or were considered non-responsive to the letter of invitation and terms of reference, indicating that their financial proposals will be kept unopened. The SSA will simultaneously notify the Firms / Agencies/ that have secured the minimum qualifying mark, indicating the date and time set for opening of financial proposals.
 - D. The financial proposal shall be opened in the electronic form only, those Firms who are technically qualified.
 - E. The Firm quoted the L1 (least) in financial bid will be considered.
 - F. Negotiations with the successful bidder
 - G. The aim is to reach an agreement on all points and sign a contract. Negotiations will include discussion on the Technical proposals, staffing and any suggestions made by the firm to improve the terms of reference. The client and firm will then work out the agreed final terms of reference.
 - H. The client expects to negotiate a contract on the basis of the personal named in the proposal. Before contract negotiations, State Project Director, SSA, Karnataka, will not consider substitutions during contract negotiations unless both parties agree that undue delay in the selection process makes such substitution unavoidable or that such changes are critical to meet the objectives of the assignment.
 - I. The negotiations will complete on signing the agreed contract by the **State Project Director, SSA, Karnataka** and the firm.
11. Please note that the State Project Director, SSA, Karnataka, Bangalore, is at full liberty to reject the RFP without assigning any reason.
- 11.1 The successful Bidder will be required to furnish Performance Security in the form of DD/Bank Guarantee equal to 5% of the contract value. Successful Firm is required to execute an agreement with SPD.
- 12 You are requested to hold our proposal valid for 90 days from the date of submission without changing the personnel proposed for the assignment and your proposed price. The State Project Director, SSA, Karnataka, Bangalore will make best efforts to select a physio therapists and clinical psychologists within this period.

13 The payment payable under this assignment will be subject to normal tax liability in India.

Yours faithfully,

Sd/-
State Project Director,
Sarva Shiksha Abhiyan-Karnataka
K.R.Circle, Bangalore

Enclosures :

1. Terms of References
2. General conditions of contract

General conditions of contract

1. General Provisions

1.1 Definitions

Unless the context otherwise requires, the following terms whenever used in this contract have the following meanings;

- b) "Applicable Law" means the laws and any other instruments having the force of law in India, as they may be issued and in force from time to time;
- c) "Contract" means the contract signed by the parties, to which these general conditions of contract (GC) are attached;
- d) "Effective Date" means the date on which this contract comes into force and effect pursuant of Clause GC 2.1.
- e) "Contract Price" means the price to be paid for the performance of the services, in accordance with clause 6;
- f) "GC" means these General conditions of contract;
- g) "Government" means the Government of Karnataka;
- h) "Local Currency" means Indian Rupee;
- i) "SSA" means Sarva Shiksha Abhiyan Samithi - Karnataka
- j) "SPD" means State Project Director
- k) "SPO" means State Project Officer
- l) "IERC" means Inclusive Education Resource Center
- m) "Party" means the client or the Firm as the case may be, and parties means both of them;
- n) "Services" means the work to be performed by the Firm pursuant to this contract as described in Terms of Reference.

1.2 Law governing the contract

This contract, its meaning and interpretation, and the relation between the parties shall be governed by the Applicable law.

Language

The contract has to be executed in English language, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this contract.

1.3 Notices

Any notice, request or consent made pursuant to this contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the party to whom the communication is addressed, or when sent by registered mail, telex, telegram or facsimile to such party at the address specified in the SC.

1.4 Taxes and Duties

The Bidders and their personnel shall pay taxes, duties, fee and other impositions as may be levied under the applicable law, the amount of which is deemed to have been included in the contract price.

2 Commencement, Completion, Modification and Termination of contract

2.1 Effectiveness of Contract

This contract shall come into effect on the date the contract is signed by either parties or such other latter dates as may be stated by the clients.

2.2 Commencement of Services

The Firm shall begin carrying out the services from 01.09.2013 to 31.03.2014.

2.3 Modification

Modification of the terms and conditions of this contract, including any modification of the scope of the services or of the contract price, may only be made by written agreement between the parties.

2.4 Force Majeure

2.4.1 Definitions

For the purpose of this contract "Force Majeure" mean an event which is beyond the reasonable control of a party, and which makes a party's performance of its obligations under the contract impossible or so impractical as to be considered impossible under the circumstances.

2.4.2 No Breach of contract

The failure of a party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under this contract in so far as such inability arises from an event of force majeure, provided that the party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this contract, and (b) has informed the other party as soon as possible about the occurrence of such an event.

2.5 Termination

2.5.1 By the Client

The client may terminate this contract, by not less than thirty (30) days' written notice of termination to the Firm and sixty (60) days' in the case of the event referred to in (b) :

- a) If the Firm do not remedy a failure in the performance of their obligations under the contract, within thirty (30) days of receipt after being notified or within such further period as the client may have subsequently approved in writing;
- b) If the client, in its sole, discretion and for any reason whatsoever, decides to terminate this contract.

2.5.2 By the Service Provider

The Service Provider may terminate this contract, by not less than thirty (30) days' written notice to the client, such notice to be given after the occurrence of any of the events specified in paragraphs (a) and (b) of this clause.

- a) If the client fails to pay any monies due to the Firm pursuant to this contract with in forty-five (45) days after receiving written notice from the Firm that such payment is overdue;
- b) If the client is in material breach of its obligations pursuant to this contract and has not remedied the same with in forty-five (45) days (or such longer period as the Firm may have subsequently approved in writing following the receipt by the client of the Firms' notice specifying such breach;

2.5.3 Payment upon Termination

Upon termination of this contract pursuant to clauses GC 2.5.1 or GC 2.5.2 hereof, the client shall make the following payments to the Firm (after offsetting against these payments any amount that may be due from the Firm to the client.

- a) Remuneration pursuant to clause GC 6 hereof for services satisfactorily performed prior to the effective date of termination.
- b) Reimbursement expenditures pursuant to clause GC 6 hereof for expenditures actually incurred prior to the effective date of termination; and
- c) Except in the case of termination pursuant to paragraphs (a) through (b) of clause GC 2.5.1 hereof, reimbursement of any reasonable cost incident to the prompt and orderly termination of the contract.

2.5.4 Disputes about events of termination

If either party disputes whether an event specified in paragraphs of clause GC 2.5.1 or in clause GC 2.5.2 hereof has occurred, such party may, within forty-five (45) days after receipt of notice of termination from the other party, refer the matter to arbitration pursuant to clause GC 7 hereof, and this contract shall not be terminated on account of such event except in accordance with the terms of any resulting arbitral award.

3. Obligations of the Firm

3.1 General

The Firm shall perform the services and carry out their obligations here under with all due diligence, efficiency and economy, in accordance with generally accepted professional techniques and practices. The Firm shall always act, in respect of any matter relating to this contract or to the services, as faithful advisers to the client, and shall at all times support and safeguard the client's legitimate interests in any dealings with Firm or third parties.

3.2 Conflict of Interests

3.2.1 Firm not to benefit from commissions, discounts, etc.

The remuneration of the Firm pursuant to clause GC 6 hereof shall constitute the Firm sole remuneration in connection with this contract or the services and the Firm shall not accept for their own benefit any trade commission, discount or similar payment in connection with activities pursuant to this contract or to the services or in the discharge of their obligations here under, and the Firm shall use their best efforts to ensure that any sub-contract as the personnel and agents of either of them, similarly shall not receive any such additional remuneration.

3.2.2 Prohibition of conflict activities

The Bidder shall not engage, and cause their personnel not to engage, either directly or indirectly, in any of the following activities.

- a) During the term of this contract, any business or professional activities in GOK which would conflict with the activities assigned to them under this contract; and
- b) After the termination of this contract such other activities as may be specified in the SCC.

3.3 Confidentially

The Firm, and their personnel of either of them shall not, either during the term or within two (2) years after the expiration of this contract, disclose any proprietary or confidential information relating to the project, the services, this contract or the client's business or operations without the prior written consent of the client.

3.4 Documents prepared by the Firm to be the property of the client.

All reports, other documents and software prepared by the Firm for the client under this contract shall become and remain the property of the client, and the Firm shall not later than upon termination or expiration of this contract, deliver all such documents to the client, together with a detailed inventory thereof. The Firm may retain a copy of such documents and software.

4 Firm personnel

4.1 General

The Firm shall employ and provide such qualified and experienced personnel as are required to carry out the services as per the Terms of Reference.

5 Payment

The payment to the Firm towards providing the services of Physiotherapists and clinical psychologists shall be paid once in a month, during the contract period based on the attendance certificate obtained from all the Districts Education Officers (DDPIs) to whom the services of Physiotherapists and Clinical psychologists are provided. The charge becomes due on satisfactory completion of service every month and shall be paid during the succeeding month.

6 Payments to the Firm:

6.1 Cost Estimates:

The agency should quote lump sum amount per month to be paid for one Physio therapist and Clinical psychologist.

6.2 Currency of payment:

All payments shall be made in India Rupees.

7 Settlement of Disputes

7.1 Amicable settlement

The parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this contract or the interpretation thereof.

7.2 Dispute Settlement

Any dispute between the parties as to matters arising pursuant to this contract, which cannot be settled amicably within thirty (30) days after receipt by one of the party's request for such amicable settlement may be submitted by either party for settlement to arbitration mutually agreed by either parties.

If either parties fail to arrive at an agreement on the arbitration, the same may be submitted for arbitration in accordance with the existing Arbitration Laws of the country.

TERMS OF REFERENCE FOR PROVIDING SERVICES OF ABOUT 1056 SPECIAL RESOURCE TEACHERS TO SCHOOL READINESS PROGRAMMES OF THE STATE PERTAINING TO SARVA SHIKSHA ABHIYAN ON MOBILITY BASIS IN 8 PACKAGES

1. BACKGROUND:

The Sarva Shiksha Abhiyan Samithi - Karnataka is a registered society, which is implementing the centrally sponsored programme of Sarva Shiksha Abhiyan (SSA) to attain the goal of universalisation of elementary education in all the districts of Karnataka state for which funds are shared between the Government of India and State Government.

It is planned to providing therapeutic support to the needy CWSN at District level. This service will be provided at the IERCs in the District level. Moving further this service will also be made available to the CWSN who are attending School Readiness Programme Centers. The therapeutic support will be provided through the appointment of 01 Physiotherapist and 01 clinical psychologist per District.

Physiotherapists and clinical psychologists provide medical support to the CWSN at the Inclusive Education Resource Centre, Home Based Education, School Readiness Programme Centers and in normal schools. These Children at the Home Based Education and School Readiness Programme Centers will be shifted to normal schools after acquiring Activities for Daily Living Skill. We hope this therapeutic service can help children to develop the skill to attend normal schools. To achieve the following objectives need to recruit the required number of 34 Physiotherapists and 34 Clinical psychologists, total number is 68.

2. OBJECTIVES (Highlights of Job Charts):

2.1 Physio Therapists

- a) Physiotherapists provide therapeutic service to Children With Special Needs at Inclusive Education Resource Centers, Home Based Education and School Based Programme Centers.
- b) They need to prepare case history and Individualized Education Plan of every CWSN in a team of IERTs, Special Resource Teachers and Clinical Psychologists
- c) Physiotherapists should conduct counseling sessions for the parents of Home Based Education and School Readiness Programme CWSNs
- d) They need to Visit Home Based Education Centers and provide service to the child, guide volunteer and parents regarding the development of daily living skills in CWSNs.
- e) CWSNs at schools are supported with the therapeutic service through Physiotherapist
- f) Providing training on basic skills of therapy to volunteers and teachers in Physiotherapy

2.2 Clinical Psychologists

- A) Clinical psychologists need to serve the Children with Special Needs at Inclusive Education Resource Centers and School Readiness Programme Centers.
- B) Clinical Psychologists support the team of Inclusive Education resource Teachers, Special Resource Teachers, Physiotherapists in preparing case history and Individualized Education Plan
- C) Clinical Psychologists conduct counseling for parents and care takers of CWSN regarding the activities and development of the child.
- D) Clinical Psychologists help the teachers to screen the academic problems of school children
- E) Clinical Psychologists train the teachers in assessment of CWSN, management of Inclusive Class room, creating child friendly environment in the class / school
- F) Aims at strengthening resource support to needy Children With Special Needs levels in the District.
- G) He / She should perform any other duties entrusted by the DDPI / DYPCs pertaining to Children with special needs

3. Qualification and Experience:

- a) The Physiotherapists and Clinical psychologists to be posted to District Inclusive Education Resource Centers at Districts should be a Bachelor degree in physiotherapy for Physiotherapists and M.A in psychology **with** diploma in clinical psychology for Clinical psychologists.
- b) He / She should have two years experience in therapy and guidance and counseling to CWSN.
- c) The Physiotherapists and Clinical psychologists to be posted to District IE Resource Centers should be in the age limit of Minimum 25 years and maximum 50 Years.

4. (a) Replacement:

If the service of any Physiotherapist and Clinical psychologist is found to be not satisfactory, alternative arrangements should be made by the consultancy within 7 days from the date of intimation for replacement is received from concerned authorities.

(b) Penalty:

Penalty at the rate 250/- per day for each Physiotherapist and Clinical psychologist for non-compliance of replacement service will be levied to the agency.

5. Payment:

A consolidated bill of all the Physiotherapists and Clinical psychologists will be prepared by the Firm every month and submitted to the (Joint Director Programme) of the SPO along with attendance certificate and satisfactory working certificate of each Special Resource Teacher obtained from the concerned Block Resource Centers. The

JD (P) of the SPO after verifications / scrutiny of the bill will arrange payment to the Firm within reasonable time, from the date of receipt of the bill.

Minimum Salary to be paid to the One Physiotherapist and Clinical psychologist should, be Rs.14,000/- per month (including employee contribution of ESI). The Firm shall be required to pay the monthly payment to the any Physiotherapist and Clinical psychologist as above and they can quote their price bids keeping in view of the Services charges as applicable.

6. Leave facilities:

Leave facility of one day for each calendar month is allowed to a Physiotherapist and Clinical psychologist.

7. Benefits to be paid:

Physiotherapists and Clinical Psychologists should be provided statutory benefits as per the existing rules of the government. However, the Firm is required to furnish the details of Provident Fund and Statutory benefits paid to the Government to SSA once in two months.

TECHNICAL PROPOSAL - STANDARD FORM

APPENDIX - A

Format for Letter of Proposal

(On the Letter head of the Firm)

Date:

To,

**The State Project Director
Sarva Shiksha Abhiyan
New Public Offices Annex
Nrupatunga Road
Bangalore - 560 001**

Sir,

Re : Providing services of 34 physiotherapists and 34 Clinical psychologists to Inclusive Education Resource Centers. Being duly authorized to represent and act on behalf of..... (Hereinafter referred to as "the Bidder"), and having reviewed and fully understood all of the Proposal requirements and information provided, the undersigned hereby submits the Proposal for the project referred above. We confirm that our Proposal is valid for a period of 90 days from..... (Proposal Due Date)

Yours faithfully,

.....
(Signature of the Authorized Signatory of Firm)

.....
(Name and designation of the Authorized Signatory of the Firm)

Format for Power of Attorney for Signing of Proposal

(On stamp paper of appropriate value)

POWER OF ATTORNEY

Know all men by these presents, we (name and address of the registered office) do hereby constitute, appoint and authorize Mr./Ms. (name and residential address) who is presently employed with us and holding the position of as our or attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for the project envisaging providing services of 34 physiotherapists and 34 Clinical psychologists to Inclusive Education Resource Centers on Mobility basis including signing and submission of all documents and providing information / responses to the Sarva Shiksha Abhiyan, representing us in all matters before Sarva Shiksha Abhiyan, and generally dealing with Sarva Shiksha Abhiyan in all matters in connection with our bid for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall be deemed to have been done by us.

These powers are granted by us and shall remain in force till the end and expiry of all the contract period and the fulfillment of contractual obligations and liabilities.

For (Signature)
..... (Name, Title and Address) Accepted
(Signature) (Name, Title and Address of the Attorney)

Note :

1. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants and when it is so required the same be under common seal affixed in accordance with the required procedure. The Power of Attorney should be on a stamp paper of appropriate value.

2. Also, wherever required, the Firm should submit for verification the extract of the charter documents such as a resolution / power of attorney in favour of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the Firm.
3. In the event of PA holder leaves his employment, the power of attorney should be given to the person filling his place without lapse of time.
4. The Power of Attorney should be notarized.

Details of Firm

1. Name
2. Address of the office(s)
3. Date of incorporation and/or commencement of business.
4. Brief description of the Firm :
5. Name, Designation, Address and Phone Numbers of Authorized Signatory of the Firm:
 - a. Name :
 - b. Designation :
 - c. Company :
 - d. Address :
 - e. Telephone Number :
 - f. Fax Number :
 - g. Mobile Number :
 - h. E-Mail Address :
6. Details of individual (s) who will serve as the point of contact / communication for Sarva Shiksha Abhiyan Mission:
 - a. Name :
 - b. Designation :
 - c. Company :
 - d. Address :
 - e. Telephone Number :
 - f. Fax Number :
 - g. Mobile Number :
 - h. E-Mail Address :

Format for Statement of Experience

Experience Criterion No 1	
Name of the project	
Name, address and contact details of Client	
Scope of the project	
Scope of work of Firm	
Date of commencement of the project	
Date of completion of the Firm scope of work	
Total billings from project for Firm	

The above statement shall be supported by.

1. Certificate issued by the Client clearly stating the scope of the project, cost of the project and date of successful completion.
2. Certificate from statutory auditor certifying date of successful completion of Firm scope of work in the project and total billings till such date.

Format for Statutory Auditor Certificates

Date

We have verified the relevant statutory and other records of M/s..... (Name of the Firm) and certify the M/s..... had been appointed for the purpose of (name of the project)

We have also scrutinized the documents made available to us for the said project and certify the following:

Date of commencement of the project	Date of completion of the project	Billings for the Firm from the project (Rs crores)

Signature and seal

And registration number of Statutory Auditor

FINANCIAL PROPOSAL (PRICE BID)

From

To,
The State Project Director,
 Sarva Shiksha Abhiyan,
 New Public Offices Annex,
 Nrupatunga Road,
 Bangalore - 560 001.

Sir,

We the undersigned offer to provide the services of qualified 34 Physio therapists and 34 Clinical psychologists in accordance with your 'Request for Proposal' and our Technical Proposal. Our financial proposal is as follows:

Sl.No	Allowance/Deductions	Amount (in Rs)
1	Net take home salary	14000.00
2	ESI	910.00
3	Service charge	
4	Service Tax (1+2+3 @ 12.36%)	
5	Grand Total	

Signature of the Authorized Signatory
Name and Designation
Address

Sl.No	Name of the Districts	Required Number of Physiotherapists	Required Number of Clinical psychologists
1	Bagalkot	1	1
2	Bangalore (R)	1	1
3	Bangalore (N)	1	1
4	Bangalore (N)	1	1
5	Belgaum	1	1
6	Chikkodi	1	1
7	Bellary	1	1
8	Bidar	1	1
9	Bijapura	1	1
10	Chamarajanagara	1	1
11	Chikkaballapura	1	1
12	Chikkamagalore	1	1
13	Chitradurga	1	1
14	Dakshina kannada	1	1
15	Davanagere	1	1
16	Dharwada	1	1
17	Gadaga	1	1
18	Gulbarga	1	1
19	Hassan	1	1
20	Haveri	1	1
21	Kodagu	1	1
22	Kolara	1	1
23	Koppala	1	1
24	Mandya	1	1
25	Mysore	1	1
26	Raichur	1	1
27	Ramanagara	1	1
28	Shimoga	1	1
29	Tumkur	1	1
30	Madhugiri	1	1
31	Udupi	1	1
32	Uttarakannada	1	1
33	Shirisi	1	1
34	Yadgiri	1	1
Total		34	34