

Request for Study Proposal



Office of the State Project Director
Sarva Shiksha Abhiyan Samithi – Karnataka
New Public offices, Annex Building, Nrupathunga Road, Bangalore – 560001

No: SSA/QMT/03/2014–15

Dated: 31-01-2015

Inviting Proposal for Validation Study of QMT in Karnataka State. Sponsored by Sarva Shiksha Abhiyan–Karnataka

1. The Sarva Shiksha Abhiyan Mission-Karnataka invites **Proposal for Validation Study of QMT** from non–government research organizations/ autonomous research institutions / universities / similar agencies to conduct evaluation / research studies on concerns of elementary education.
2. Interested firms / organizations /agencies may obtain '**Research Proposal**' document through department website. (www.schooleducation.kar.nic.in)
3. Selected agency/organization should submit an EMD of **Rs.6,000/-** for study proposal. The Maximum budget allotted for study is **Rs.3,00,000/-** however agency with suitable justification on the cost involved will be considered for the award of contract.
4. Agency that do not qualify for the study/studies shall be returned the EMD and the agency/s who are given the projects shall get back their EMD after final acceptance of report by Sarva Shiksha Abhiyan.
5. Complete document of '**Validation Study Proposal**' along with **technical and financial details in two separate sealed covers should be submitted** as per the requirements outlined in the TOR, to the **State Project Director, Sarva Shiksha Abhiyan, New Public Offices, Annex building, Nrupathunga Road, K.R. Circle, Bangalore–560001, on or before 4.00 pm of 13.02.2015 in person or by registered post.**
6. The technical committee constituted by Sarva Siksha Abhiyan shall evaluate the technical bids as per the criteria. Agencies shall be ranked on the basis of their organizational profile and the technical quality of proposal.
7. Financial bids shall be opened after technical evaluation at the office of SSA. SSA reserves the right to negotiate the financial estimates downwards from the selected firms.
8. Selected agency should submit the bank guaranty of Rs 5% of the allocated budget at the time of signing MOU.
9. Selected firm / organization / institution /agency / university shall be invited to enter into a written contract document with the Sarva Shiksha Abhiyan Samithi to take up the study within a given time–frame.

10. The prospective firm/organization/ institution/agency/university will have an Opportunity to obtain clarifications regarding scope of work, Terms of Reference, contract conditions, time-line for the study, or any other subject of mutual interest.
11. Agency applying for the research should be proficient both in Kannada and English languages. However the proposals and the research documents should be in English.
12. **Time Frame:** Duration of the study is maximum 4 months from the date of signing MOU and the time frame for the whole process of study is as follows.

• Issue of letter of Intent :	Within 2 days of finalizing the Qualifier
• Acceptance Letter :	Within 3 days of issue of Issue of letter of Intent
• Signing of MOU :	Within 3 days of receiving Acceptance Letter
• Issue of work order :	within 3 days of signing of MOU
• Inception Report :	within 15 days of signing of MOU.
• Interim Report :	Within 45 days of approving MOU
• Draft Report :	Within 90 days of signing of MOU
• Final Report :	Within 4 months of signing MOU.

13. Mode of Payment:

1. 40% will be released after the approval of inception report.
2. Another 20% will be released as soon as interim report of initiating fieldwork is submitted to the State Project Office, SSA.
3. The rest of the 40% will be released after receiving the final report.
14. Results of the study should be presented at a sharing meeting with officers of DOE / SSA before it is finalized. Study should not be published without permission of SSA.
15. Any delay in submission of final report will be penalised at the rate of 01% of contract value per week.
16. If the Study cannot be completed the institution shall refund the amount released to them.
17. The data collected for this study should not be used for other purposes without the prior approval of SSA.
18. SSA reserve the right to publish the report after the finalisation.

Information to be provided under Technical Proposal

I. Organization Profile

1. Certificate of Registration
2. Financial stability (Balance sheet having a turnover of **Rs twenty five lakhs (Rs.25,00,000/-)** for the years 2012-13 & 2013-14).
3. Human resource- Profile of faculty whom the organization intends to depute for the study.
4. Field Investigators: Profile of the Field investigators (They should have minimum D.Ed or B.Ed qualification)

5. Office Infrastructure.
6. Experience in Research in the field of Education/Development sector.
7. Studies undertaken in the field of Education.
8. Any other assignment/Projects in the field of education.

II. About the Research study (Based on Terms of Reference)

A. Skeleton of the Study Proposal

1. Need of the Study
2. Objectives of the Study
3. Design of the Study
4. Methodology of the study
 - a) Variables
 - b) Tools
 - c) Design of the Field Work
 - d) Planning for Analysis of data
4. Plan of Reporting

B. Delineation of the perception of the problem

- Including reference to earlier studies. If any,

C. Design of Fieldwork showing distribution of sample schools across the state reflecting therein sex/social class disparities, Regional disparities, Rural & Urban disparities & LPS/HPS coverage [as applicable].

D. Plan of Field Work

(Including man power: No. & quality for data collection, supervision & monitoring quality of data).

E. Analysis of Data

Suitability of technique of analysis to type of Variables and Sub variables and Knowledge of school related records.

F. Language of the Proposal and Study Report

Proposal and study report should be in English language. It should have Clarity, Simplicity and Consistency

19. For further details, you may also contact Programme Officer, REMS, Sarva Shiksha Abhiyan, during office hours or get information from website www.schooleducation.kar.nic.in/SSA.

**State Project Director
SSA–Karnataka**