SARVA SHIKSHAB ABHIYAN
Karnataka - Bangalore

Invitation for Expression of Interest for conducting Internal Audit of School Development and Monitoring Committees

Internal Audit of about 20638 SDMCs of Bangalore Urban, Bangalore Rural, Ramanagar, Kolar, Tumkur, Shimoga, Mysore, Chamarajanagar, Mandya, Hassan, Chikkmagalur, Kodagu, Dakshina Kannada & Udupi Districts for the year 2001-02 to 2010-11

E-PROCUREMENT

Address for communication

STATE PROJECT DIRECTOR
SSA, Karnataka, New Public Offices, Nrupatunga Road, Bangalore - 01

Phone No: 22103092 Fax No:22104179
SARVA SHIKSHA ABHIYAN
O/o the State Project Director, Annex Building, Nrupatunga Road, Bangalore-1

Invitation for “Expression of Interest” for conducting Internal Audit of about 20638 SDMCs of Bangalore Urban, Bangalore Rural, Ramanagar, Kolar, Tumkur, Shimoga, Mysore, Chamarajanagar, Mandya, Hassan, Chikmagalur, Kodagu, Dakshina Kannada & Udupi Districts for the year 2001-02 to 2010-11.

(1) An “Expression of Interest” is invited in the prescribed format from Firms/Companies / Organizations for conducting Internal Audit of School Development and Monitoring Committees. The Bidder has to submit the proposal along with EMD of Rs. 4,00,000/-

The document is available in the website http://www.eproc.karnataka.gov.in. The same can be downloaded from the website of this office also viz., http://www.schooleducation.kar.nic.in

It may be noted that all subsequent notifications, changes and amendments on the project/document would be posted only on the following website: http://www.eproc.karnataka.gov.in.

The bidders will be required to register themselves with the centre for E-Governance to participate in the bidding process and also get necessary digital signature certificates. The details of the process of registration and obtaining the digital signature certificates are available on the website: http://www.eproc.karnataka.gov.in. Necessary training and hands on experience in handling e procurement system could be obtained from the centre for E- Governance. Necessary details could also be obtained over telephone at 08022485867.

(2) The pre-proposal conference will be held at SPO, SSA, Bangalore on 10.10.2011 at 3.00 pm.

(3) The Completed document “Request for Proposal” should be submitted on or before 02.11.2011 at 16.00 hrs. The technical proposal will be opened on 04.11.2011 at 16.00 hrs.

(4) For further details contact the Chief Accounts Officer, SSA during office hours Ph:080-22103092

Sd/- State Project Director, SSA, Karnataka, Bangalore.
SARVA SHIKSHA ABHIYAN
O/o the State Project Director, Annex Building, Nrupatunga Road, Bangalore-1
A Brief information on “REQUEST FOR PROPOSAL” (RFP)

1. Under Sarva Shiksha Abhiyan Programme Internal Audit of Accounts of about 20638 SDMCs at Village level will be taken up in Bangalore Urban, Bangalore Rural, Ramanagar, Kolar, Tumkur, Shimoga, Mysore, Chamarajanagar, Mandya, Hassan, Chikmagalur, Kodagu, Dakshina Kannada & Udupi Districts for the year 2001-02 to 2010-11.

2. Proposals in Electronic Form are invited from firms/ companies/ organizations for conducting Internal Audit of about 20638 School Development and Monitoring Committees.

3. The proposal to be submitted along with Earnest Money Deposit (EMD) of Rs. 4,00,000/- The EMD shall be kept valid for at least 45 days in addition to the Proposal Validity Period and would need to be extended, if so required by the SSA Samithi, for any extension in Proposal Validity Period.

3.1 The Bid Security shall be credited to the account of Centre for E-Governance

   a) Through Credit Card
   b) Internet Banking
   c) National Electronic Fund Transfer
   d) Remittance over the counter of Axis Bank.

   The Bidders’ bid will be evaluated only on confirmation of receipt of the payment (EMD) in the GoK’s central pooling a/c held at Axis Bank

   EMD amount will have to be submitted by the Bidder taking into account the following conditions:

   a) EMD will be accepted only in the form of electronic cash (and not through Demand Draft or Bank Guarantee) and will be maintained in the Govt.’s central pooling account at Axis Bank until the contract is awarded.

   b) The entire EMD amount for a particular tender has to be paid in a single transaction.

3.2 The EMD shall be returned to the unsuccessful Bidders within a period of eight (8) weeks from the date of announcement of the Successful Bidder. The EMD submitted by the Successful Bidder shall be released upon furnishing of the Performance Security in the form and manner as stipulated in the Agreement.

3.3 The EMD shall be forfeited in the following cases:

   a) If the Bidder modifies or withdraws the Proposal;

   b) If the Bidder withdraws the Proposal during the interval between the Proposal due date and expiration of the Proposal Validity period;
c) If the Successful Bidder fails to provide the Performance Security within the stipulated time or any extension thereof provided by the SSA Samithi;

d) If any information or document furnished by the Bidder turns out to be misleading or untrue in any material respect;

4. The letter of invitation, terms of reference and information for Bidders are enumerated in this request for proposal.
LETTER FOR INVITATION

Sir,

Sub: Invitation for “Expression of Interest” for conducting Internal Audit of about 20638 School Development and Monitoring Committees of Bangalore Urban, Bangalore Rural, Ramanagar, Kolar, Tumkur, Shimoga, Mysore, Chamarajanagar, Mandya, Hassan, Chikmagalur, Kodagu, Dakshina Kannada & Udupi Districts for the year 2001-02 to 2010-11

***********

1 You are hereby invited to submit Technical and Financial proposal for conducting Internal Audit of about 20638 School Development and Monitoring Committees of Bangalore Urban, Bangalore Rural, Ramanagar, Kolar, Tumkur, Shimoga, Mysore, Chamarajanagar, Mandya, Hassan, Chikmagalur, Kodagu, Dakshina Kannada & Udupi Districts for the year 2001-02 to 2010-11.

2 The purpose of this assignment is, to obtain services from the qualified, competent, efficient Audit Staff to conduct the Audit of SSA Accounts of SDMCs.

3 The request for proposal contains the following documents.

  - Terms of References
  - Technical Proposal
  - Financial Proposal

4 In order to obtain more information on the assignment, it is considered desirable that a representative of your firm visits the office of the State Project Director, SSA Karnataka, Bangalore before the proposal is submitted. Your representative may meet the Chief Accounts Officer, State Project Office, SSA, Karnataka, K.R.Circle, Bangalore.

5 A pre-proposal conference open to all prospective Firms / Companies / Organizations to be held on 10.10.2011 at 3.00 pm at State Project Office, SSA, New Public Office, Nrupatunga Road, Bangalore. The Prospective Agencies/ Firm/ Company will have an opportunity to obtain clarification regarding the scope of work, terms of reference, contract conditions and any other pertinent information.

6 Eligibility for Bidder:

  a) The Bidder must be a Firm / Company / Organization Registered with the competent authority

  b) The Firm / Company / Organization should have an average Turn over of Rs.100.00 lakhs during the past three Audited years.
c) The Firm / Company / Organization should have a Service Tax Registration and Service Tax Returns filed in the last three financial years.

d) The Firm / Company / Organization should have an acknowledgement of Income Tax Returns filed in the last three years i.e., 2008-09, 2009-10 & 2010-2011

6.1 The "TECHNICAL PROPOSAL" should include the description of the Firm/Organization, the firm's general experience in the field of assignment, qualification and competency of the personnel proposed for the assignment and the proposed work plan methodology and approach in response to suggested terms of reference.

6.2 The Financial proposal shall be on lump sum basis for conduct of Internal Audit of one SDMC from the year 2001-02 to 31.03.2011. The financial proposal shall be inclusive of all duties, and all types of taxes etc., as applicable.

6.3 **Opening of Proposal:**

The proposals containing technical proposal will be opened by the State Project Director, SSA, Karnataka, Bangalore or his authorized representative in his office on **04.11.2011 at 4.00 pm.** in the e form. It may please be noted that the Financial Proposal containing the detailed price offer will be opened after completion of technical evaluation.

7. **Evaluation:**

A two -stage procedure will be adopted in evaluating the proposals with the technical evaluation being completed prior to any financial proposals being opened. The technical proposals will be evaluated using the following criteria.

- The Bidder's relevant experience for the assignment (30 points).
  - Copies of the Certification to be furnished by the bidder for relevant experience.

- The quality of the methodology proposed for conducting Internal Audit (25 points)
  1. Scheduling Plan – (10 Points)
  2. Execution Plan – (10 Points)
  3. Reports – (5 Points)

- The qualification and experience of the staff proposed for the assignment (40 points)

  a. List of proposed personnel in the live registry - (10 points)
  b. Proposed Personnel Qualification - (10 points)
c. Internal Audit experience of the staff proposed with supporting experience certificate - (20 points)

➢ Knowledge of Kannada other regional languages is essential. (05 points)

8. **Deciding Award of Contract:**

a. The client will carry out the evaluation of proposals on the basis of their responsiveness to the terms of reference, applying the evaluation criteria and marking system specified. Each responsive proposal will be given a technical score (TS). A proposal to be considered unsuitable shall be rejected at this stage if it does not respond to the important aspects of the terms of reference or if it fails to achieve the minimum technical score indicated.

b. 'Technical proposal' scoring not less than 75% of the total points will only be considered for financial evaluation. The marks obtained in the technical proposal will have the additional weightage for financial proposals.

The SSA will notify the names of the Firms/ Companies/ organizations, whose proposal did not meet the minimum qualifying mark or were considered non-responsive to the letter of invitation and terms of reference, indicating that their financial proposals will be kept unopened. The SSA will simultaneously notify the firms/ companies/ organizations that have secured the minimum qualifying mark, indicating the date and time set for opening of financial proposals.

c. The financial proposal shall be opened in the electronic form of only those bidders who are technically qualified.

d. The lowest Financial proposal (FM) will be given a financial score (SF) of 100 points. The financial scores (SF) of the other financial proposals will be computed as price offer of the proposal under consideration. Proposals will be ranked according to their weights(T=0.75 and P=0.25) S =StxT%+Sfxp%. The firm/ company/ organization securing the highest combined technical and financial score will be considered.

e. **Negotiations with the successful bidder**

The aim is to reach an agreement on all points and sign a contract. Negotiations will include discussion on the Technical proposals, staffing and any suggestions made by the firm to improve the terms of reference. The client and firm will then work out the agreed final terms of reference.

The negotiations will complete on signing the agreed contract by the **State Project Director, SSA, Karnataka** and the firm.
9. Please note that the State Project Director, SSA, Karnataka, Bangalore, is at full liberty to reject the RFP without assigning any reason. Further, as quality is the principal selection criterion, the State Project Director, SSA, Karnataka, Bangalore is not bound in any way to select the firm offering the lowest price and will have all the right to reject RFP though the firm offered lowest price.

10. You are requested to hold our proposal valid for 90 days from the date of submission for the assignment and your proposed price. The State Project Director, SSA, Karnataka, Bangalore will make best efforts to select a Firm/ Company/ Organization within this period.

11. The payment payable under this assignment will be subject to normal tax liability in India.

12. The successful Bidder will be required to furnish Performance Security in the form of DD/Bank Guarantee equal to 5% of the contract value. Successful bidders are required to execute an agreement with SPD.

13. Funding pattern and average annual transactions of SDMCs is furnished in Appendix - F.

Yours faithfully,

Sd/-
State Project Director,
Sarva Shiksha Abhiyan-
Karnataka

K.R.Circle, Bangalore

Enclosures:
1. Terms of References
2. General conditions of contract
General conditions of contract

1. General provisions

1.1 Definitions

Unless the context otherwise requires, the following terms whenever used in this contract have the following meanings;

e) "Applicable Law" means the laws and any other instruments having the force of law in India, as they may be issued and in force from time to time;

f) "Contract" means the contract signed by the parties, to which these general conditions of contract (GC) are attached;

g) "Effective Date" means the date on which this contract comes into force and effect pursuant of Clause GC 2.1.

h) "Contract Price" means the price to be paid for the performance of the services, in accordance with clause 6;

i) "GC" means these General conditions of contract;

j) "Government" means the Government of Karnataka;

k) "Local Currency" means Indian Rupee;

l) "SSA" means Sarva Shiksha Abhiyan Samithi-Karnataka

m) "SPD" means State Project Director

n) "SPO" means State Project Office

o) "Member" in case the consultants consists of a joint venture of more than one entity, means any of these entities, and "Members" means all of these entities; "Member in Charge" means the entity specified in the GC to act on their behalf in exercising all the consultants' rights and obligations towards the client under this contract.

p) "Party" means the client or the consultants as the case may be, and parties means both of them;

q) "Personnel" means persons hired by the consultants or by any sub consultant and assigned to the performance of the services or any part hereof;

r) "Services" means the work to be performed by the consultants pursuant to this contract as described in Terms of Reference.

1.2 Law Governing the contract
This contract, its meaning and interpretation, and the relation between the parties shall be governed by the Applicable Law.

1.3 Language

The contract has to be executed in English language, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this contract.

1.4 Notices

Any notice, request or consent made pursuant to this contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the party to whom the communication is addressed, or when sent by registered mail, telex, telegram or facsimile to such party at the address specified in the SC.

1.5 Taxes and Duties

The consultants, sub-consultants and their personnel shall pay taxes, duties, fee and other impositions as may be levied under the applicable law, the amount of which is deemed to have been included in the contract price.

2 Commencement, Completion, Modification and Termination of contract

2.1 Effectiveness of Contract

This contract shall come into effect on the date the contract is signed by both parties and such other latter dates as may be stated by the clients.

2.2 Commencement of Services

The firm/ company/ organization shall begin carrying out the services within Fifteen (15) days after the date the contract becomes effective, or at such other date as may be specified by the clients.

2.3 Modification

Modification of the terms and conditions of this contract, including any modification of the scope of the services or of the contract price, may only be made by written agreement between the parties.
2.4 Force Majeure

2.4.1 Definitions

For the purpose of this contract "Force Majeure" mean an event which is beyond the reasonable control of a party, and which makes a party's performance of its obligations under the contract impossible or so impractical as to be considered impossible under the circumstances.

2.4.2 No Breach of contract

The failure of a party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under this contract insofar as such inability arises from an event of force majeure, provided that the party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this contract, and (b) has informed the other party as soon as possible about the occurrence of such an event.

2.5 Termination

2.5.1 By the Client

The client may terminate this contract, by not less than thirty (30) days written notice of termination to the Firm / Company / Organization and sixty (60) days in the case of the event referred to in (b):

a) If the Firm / Company / organization do not remedy a failure in the performance of their obligations under the contract, within thirty (30) days of receipt after being notified or within such further period as the client may have subsequently approved in writing;

b) If the client, in its sole, discretion and for any reason whatsoever, decides to terminate this contract.

2.5.2 By the Firm/ Company/ Organization

The Firm / Company / Organization may terminate this contract, by not less than thirty (30) days written notice to the client, such notice to be given after the occurrence of any of the events specified in paragraphs (a) and (b) of this clause.

a) If the client fails to pay any monies due to the consultants pursuant to this contract with in forty-five (45) days after receiving written
notice from the Firm / Company / Organization that such payment is overdue;

b) If the client is in material breach of its obligations pursuant to this contract and has not remedied the same with in forty-five (45) days (or such longer period as the Firm / Company / Organization may have subsequently approved in writing following the receipt by the client of the Firm / Company / Organization notice specifying such breach;

2.5.3 Payment upon Termination

Upon termination of this contract pursuant to clauses GC 2.5.1 or GC 2.5.2 hereof, the client shall make the following payments to the Firm/ Company/ organization (after offsetting against these payments any amount that may be due from the firm/ company/ organization to the client.

a) Remuneration pursuant to clause GC 6 hereof for services satisfactorily performed prior to the effective date of termination.

b) Reimbursement expenditures pursuant to clause GC 6 hereof for expenditures actually incurred prior to the effective date of termination; and

c) Except in the case of termination pursuant to paragraphs (a) through (b) of clause GC 2.5.1 hereof, reimbursement of any reasonable cost incident to the prompt and orderly termination of the contract.

2.5.4 Disputes about events of termination

If either party disputes whether an event specified in paragraphs of clause GC 2.5.1 or in clause GC 2.5.2 hereof has occurred, such party may, within forty-five (45) days after receipt of notice of termination from the other party, refer the matter to arbitration pursuant to clause GC 7 hereof, and this contract shall not be terminated on account of such event expect in accordance with the terms of any resulting arbitral award.

3. Obligations of the Firm/ Company/ Organisation

3.1 General

The firm/ company/ organization shall perform the services and carry out their obligations here under with all due diligence, efficiency and economy, in accordance with generally accepted professional techniques and practices. The firm/ company/ organization shall always act, in respect of any matter relating to this contract or to the services, as faithful advisers to the client, and shall at all times support and safeguard the client's legitimate interests in any dealings with sub- firm/ company/ organization or third parties.
3.2 Conflict of Interests

3.2.1 Firm/ Company/ Organization not to benefit from commissions, discounts, etc.

The remuneration of the firm/ company/ organization pursuant to clause GC 6 hereof shall constitute the firm/ company/ organization sole remuneration in connection with this contract or the services and the firm/ company/ organization shall not accept for their own benefit any trade commission, discount or similar payment in connection with activities pursuant to this contract or to the services or in the discharge or their obligations here under, and the firm/ company/ organization shall use their best efforts to ensure that any sub- firm/ company/ organization as the personnel and agents of either of them, similarly shall not receive any such additional remuneration.

3.2.2 Prohibition of confliction activities

The firm/ company/ organization shall not engage, and cause their personnel as well as their sub- firm/ company/ organization and their personnel not to engage, either directly or indirectly, in any of the following activities.

a) During the term of this contract, any business or professional activities in GOK which would conflict with the activities assigned to them under this contract; and

b) After the termination of this contract, such other activities as may be specified in the SCC.

3.3 Confidentially

The firm/ company/ organization, their sub- firm/ company/ organization and the personnel of either of them shall not, either during the term or within two (2) years after the expiration of this contract, disclose any proprietary or confidential information relating to the project, the services, this contract or the client’s business or operations without the prior written consent of the client.

3.4 Documents prepared by the Firm/ Company/ Organisation to be the property of the client.

All reports, other documents and software prepared by the firm/ company/ organisation for the client under this contract shall become and remain the property of the client, and the firm/ company/ organization shall not later than upon termination or expiration of this contract, deliver all such documents to the client, together with a detailed inventory there of. The firm/ company/ organization may retain an copy of such documents and software.
4 **Firm/ Company/ Organization personnel and sub- Firm/ Company/ Organization**

4.1 **General**

The firm/ company/ organization shall employ and provide such qualified and experienced personnel as are required to carry out the services as per the Terms of Reference.

5 **Payment**

The payment to the firm/ company/ organization for conducting Internal Audit of SDMCs shall be paid once in a month, during the contract period based on the completion of number of SDMCs Audit and on submission of individual audit report of SDMCs (Schools) along with a statement of Receipts and Expenditure of each SDMC (School) block wise during that month. The firm's/company's/organization's charge becomes due on satisfactory completion of service every month and shall be paid within the succeeding month after the end of the said month.

6 **Payments to the Firm/ Company/ Organisation:**

6.2 **Currency of payment:**

All payments shall be made in India Rupees.

7 **Settlement of Disputes**

7.1 **Amicable settlement**

The parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this contract or the interpretation thereof.

7.2 **Dispute Settlement**

Any dispute between the parties as to matters arising pursuant to this contract, which cannot be settled amicably within thirty (30) days after receipt by one of the party's request for such amicable settlement may be submitted by either party for settlement to arbitration mutually agreed by either parties.

If either parties fail to arrive at an agreement on the arbitration, the same may be submitted for arbitration in accordance with the existing Arbitration Laws of the country.
TERMS OF REFERENCE FOR CONDUCTING THE INTERNAL AUDIT OF ABOUT
20638 SDMCS OF BANGALORE URBAN, BANGALORE RURAL, RAMANAGAR,
KOLAR, TUMKUR, SHIMOGA, MYSORE, CHAMARAJANAGAR, MANDYA,
HAJAN, CHIKKAMAGALUR, KODAGU, DAKSHINA KANNADA & UDUPI
DISTRICTS FOR THE YEAR 2001-02 TO 2010-11

1. BACKGROUND:

The Sarva Shiksha Abhiyan Samithi - Karnataka is a registered society
which is implementing the centrally sponsored programme of Sarva Shiksha
Abhiyan (SSA) to attain the goal of Universalization of elementary education
in all the districts of Karnataka state for which funds are shared between the
Government of India and State Government.

2. OBJECTIVES:

Internal Audit is, to control the functions by examining and evaluating
the adequacy and effectiveness control through out the organizations. The
objective of the current internal audit is to seek professional opinion on the
financial position of SSA implementation at SDMCs level. The Internal Auditor
should also ensure that funds received and expenditure incurred for the
accounting period or in accordance with the laid down Financial Regulations,
Procurement Procedures and other Orders issued from time to time and those
proper Accounts are maintained at School level.

3. SCOPE:

Expenditure incurred against various activities approved in the Annual
Work Plan and Budget from funds released by the Government of India and the
State Government covering the programe cost. A Statement of expenditure
based on actual amounts spent required to exercise tests of accounting
records, internal checks and control and other necessary internal audit of the
accounts as per general principles. In conducting the Audit, specific attention
should be given to the following:

a) The internal audit activities should include, payment as well as independent
   appraisal of the financial, operational and control activities of the
   programme..

b) The responsibilities of the internal auditor should include reporting on
   adequacy of internal controls, the accuracy and propriety of transactions,
   the extent to which assets are accounted for and safeguarded, and the level
   of compliance with SSA financial norms and State Government Procedures.

c) All funds have been used in accordance with the condition of the relevant
   financial norms and financial regulations with due attention to economy and
   efficiency, and only for the purpose for which the financing was provided.

d) Generally accepted accounting principles are followed by all entities that
   are authorized to incur expenditure under SSA.
e) Goods, works financed have been procured in accordance with relevant provisions of the procurement procedure prescribed for the purpose.

f) All necessary supporting documents, records and accounts have been kept in respect of all programme expenditure including expenditure covered by statement of expenditure. Clear linkages should exist between the books of accounts and reports presented to the Government of India and the State Government.

g) Expenditure incurred under SSA is strictly in accordance with the financial norms prescribed in the SSA frame work or any other clarifications issued from time to time. The expenditure statements/ financial statements included in the statement of expenditure of the relevant period represent a true and fair view or implementation and operations of the programme at the end of the financial year and of resources and expenditure for the year ended on that date.

h) Expenditure is incurred with reference to the budget allocation approved by the PAB. In case the budget allocation is exceeded proper re-appropriation duly approved by the competent authority has been obtained.

i) SSA funds are used efficiently economically to the purpose for which they are intended.

j) Reconciliation of Bank statements and accounts is regularly carried out on a monthly basis.

k) A statement showing Receipts and Payments of each SDMC should be submitted along with the audit reports (block wise).

4. PENALTY:

The Firm / Company / Organisation should audit minimum of 1000 SDMCs during each month and relevant reports should be submitted to the office of the SPO, Bangalore within one month after the expiry of each month. Failure to submit the reports within the said date, penalty will be levied at 1% of the audit fee due per month and part of the month of delay.

5. PAYMENT:

The payment to the Firm / Company / Organisation for conducting Internal Audit of SDMCs shall be paid once in a month, during the contract period based on the completion of the required number of SDMCs (Primary Schools) Audit during that month. The Firm / Company/ organisation charge becomes due on satisfactory completion of audit of SDMCs and submission of relevant audit reports to the SPO and shall be paid within one month from the date of receipt of the reports.

[Signature]
Chief Accounts Officer
Sarva Shiksha Abhiyan
Karnataka, Bangalore

16
Format for Letter of Proposal

(On the Letter head of the Bidder)

Date:

To,

The State Project Director
Sarva Shiksha Abhiyan
New Public Offices Annex
Nrupatunga Road
Bangalore – 560 001

Sir,

Re: To conduct Internal Audit of SDMCs

Being duly authorized to represent and act on behalf of........................................
(Hereinafter referred to as “the Bidder”), and having reviewed and fully understood all of the Proposal requirements and information provided, the undersigned hereby submits the Proposal for the project referred above.

We confirm that our Proposal is valid for a period of 90 days from .........................
(Proposal Due Date)

Yours faithfully,

.......................................................... 
(Signature of the Authorized Signatory of Bidder)

..........................................................
(Name and designation of the Authorized Signatory of Bidder)
Format for Power of Attorney for Signing of Proposal

(On stamp paper of appropriate value)

POWER OF ATTORNEY

Know all men by these presents, we ......................................................
(name and address of the registered office) do hereby constitute, appoint and
authorise Mr./Ms. ................................................................. (name
and residential address) who is presently employed with us and holding the position
of ............................................................... as our or attorney, to do in our name and on
our behalf, all such acts, deeds and things necessary in connection with or incidental
to our bid for the project envisaging conducting Internal Audit of SDMCs of
BANGALORE URBAN, BANGALORE RURAL, RAMANAGAR, KOLAR, TUMKUR,
SHIMOGA, MYSORE, CHAMARAJANAGAR, MANDYA, HASSAN,
CHIKKAMAGALUR, KODAGU, DAKSHINA KANNADA & UDUPI DISTRICTS FOR
THE YEAR 2001-02 to 2010-11 including signing and submission of all documents
and providing information / responses to the Sarva Shiksha Abhiyan, representing us
in all matters before Sarva Shiksha Abhiyan, and generally dealing with Sarva
Shiksha Abhiyan in all matters in connection with our bid for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said
attorney pursuant to this Power of Attorney and that all acts, deeds and things done
by our aforesaid attorney shall and shall be deemed to have been done by us.
These powers are granted by us and shall remain in force till the end and expiry of all the contract period and the fulfillment of contractual obligations and liabilities.

For

...........................................

...........................................
(Signature)

...........................................
(Name, Title and Address)

Accepted

...........................................
(Signature)

...........................................
(Name, Title and Address of the Attorney)

Note:

1. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same be under common seal affixed in accordance with the required procedure. The Power of Attorney should be on a stamp paper of appropriate value.

2. Also, wherever required, the Bidder should submit for verification the extract of the charter documents such as a resolution/power of attorney in favour of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.

3. In the event of PA holder leaves his employment, the power of attorney should be given to the person filling his place without lapse of time.

4. The Power of Attorney should be notarized.
Details of Bidder

1. Name
2. Address of the office(s)
3. Date of incorporation and/or commencement of business.
4. Brief description of the Bidder
5. Name, Designation, Address and Phone Numbers of Authorised Signatory of the Bidder:
   a. Name : 
   b. Designation :
   c. Company :
   d. Address :
   e. Telephone Number :
   f. Fax Number :
   g. Mobile Number :
   h. E-Mail Address:
6. Details of individual(s) who will serve as the point of contact / communication for Sarva Shiksha Abhiyan Mission:
   a. Name :
   b. Designation :
   c. Company :
   d. Address :
   e. Telephone Number :
   f. Fax Number :
   g. Mobile Number :
   h. E-Mail Address:
Appendix - D

Format for Statement of Experience

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<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Scope of the project</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Scope of work of Bidder</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date of commencement of the project</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date of completion of the bidders scope of work</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total billings from project for Bidder</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The above statement shall be supported by..

1. a certificate issued by the Client clearly stating the scope of the project, cost of the project and date of successful completion.

2. Certificate from statutory auditor certifying date of successful completion of bidder’s scope of work in the project and total billings till such date.
APPENDIX - E

Format for Statutory Auditor Certificates

Date

We have verified the relevant statutory and other records of M/s................................
(Name of the Bidder) and certify the M/s........................................ had been appointed for the purpose of ........................................ (Name of the project)

We have also scrutinized the documents made available to us for the said project and certify the following:

<table>
<thead>
<tr>
<th>Date of commencement of the project</th>
<th>Date of completion of the project</th>
<th>Billings for the bidder from the project ( Rs crores)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature and seal

And registration number of Statutory Auditor
### Funding pattern of SDMCs

<table>
<thead>
<tr>
<th>A)</th>
<th>Higher Primary Schools</th>
<th>B)</th>
<th>Lower Primary Schools</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td><strong>Recurring Grants</strong></td>
<td>I</td>
<td><strong>Recurring Grants</strong></td>
</tr>
<tr>
<td>i</td>
<td>School grant</td>
<td>i</td>
<td>School grant</td>
</tr>
<tr>
<td></td>
<td>Rs. 4000/- P.A</td>
<td></td>
<td>Rs. 2000/- P.A</td>
</tr>
<tr>
<td></td>
<td>Rs. 12000/- P.A (2008-09)</td>
<td></td>
<td>Rs. 5000/- P.A (2008-09)</td>
</tr>
<tr>
<td>ii</td>
<td>Teacher's Grant</td>
<td>ii</td>
<td>Teacher's Grant</td>
</tr>
<tr>
<td></td>
<td>Rs. 500/PA/Teacher</td>
<td></td>
<td>Rs. 500/PA/Teacher</td>
</tr>
<tr>
<td>iii</td>
<td>Maintenance Grant</td>
<td>iii</td>
<td>Maintenance Grant</td>
</tr>
<tr>
<td></td>
<td>Rs. 5000/- P.A</td>
<td></td>
<td>Rs. 5000/- P.A</td>
</tr>
<tr>
<td></td>
<td>Rs. 7500/- P.A (2008-09)</td>
<td></td>
<td>Rs. 7500/- P.A (2008-09)</td>
</tr>
<tr>
<td>Upgrade Higher Primary School</td>
<td>New Schools</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Rs. 50000/- TLM Grant</td>
<td></td>
<td>Rs. 10000 TLM Grant upto 2008-09</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Rs. 20000 TLM Grant from 2008-09</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>II</th>
<th>Non recurring Grant</th>
</tr>
</thead>
<tbody>
<tr>
<td>i</td>
<td>Construction of School Building</td>
</tr>
<tr>
<td></td>
<td>Upto 2003-04 2004-05 Rs. 3.6 lakh</td>
</tr>
<tr>
<td></td>
<td>2005-06 Rs. 4.1 lakh</td>
</tr>
<tr>
<td></td>
<td>2006-07 Rs. 4.25 lakh</td>
</tr>
<tr>
<td></td>
<td>2007-08 Rs. 6.50 lakh</td>
</tr>
<tr>
<td></td>
<td>2008-09 Rs. 9.00 lakh</td>
</tr>
<tr>
<td>ii</td>
<td>Construction of Additional Class Room</td>
</tr>
<tr>
<td></td>
<td>Upto 2005-06 Rs. 1.50 lakh</td>
</tr>
<tr>
<td></td>
<td>2006-07 Rs. 2.52 lakh</td>
</tr>
<tr>
<td></td>
<td>2007-08 Rs. 3.65 lakh</td>
</tr>
<tr>
<td></td>
<td>2008-09 Rs. 3.80 lakh</td>
</tr>
<tr>
<td>iii</td>
<td>Construction of Toilet</td>
</tr>
<tr>
<td></td>
<td>Rs. 0.25 lakh upto 2005-06</td>
</tr>
<tr>
<td></td>
<td>From 2006-07 onwards no grants</td>
</tr>
<tr>
<td>iv</td>
<td>Construction of Compound</td>
</tr>
<tr>
<td></td>
<td>Rs. 0.50 lakh</td>
</tr>
<tr>
<td>v</td>
<td>Providing water supply</td>
</tr>
<tr>
<td></td>
<td>Rs. 0.10 lakh upto 2005-06</td>
</tr>
<tr>
<td></td>
<td>From 2006-07 onwards no grants</td>
</tr>
<tr>
<td>vi</td>
<td>Providing Electricity</td>
</tr>
<tr>
<td></td>
<td>Rs. 5000/-</td>
</tr>
</tbody>
</table>

| vi  | Providing Electricity |
|    | Rs. 5000/- |
### Average Transactions of SDMC (Primary Schools) (Typical Examples)

<table>
<thead>
<tr>
<th></th>
<th>GLPS Mylapur, Siruguppa Tq.</th>
<th>GHPS Buduguppa, Siruguppa Tq.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Bellary District</td>
<td>Bellary District</td>
</tr>
<tr>
<td><strong>Year</strong></td>
<td><strong>Receipts</strong></td>
<td><strong>Year</strong></td>
</tr>
<tr>
<td>2002-03</td>
<td>48707.00</td>
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</tr>
<tr>
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<td>8327.00</td>
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<tr>
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<td>6821.00</td>
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<tr>
<td>2005-06</td>
<td>13024.00</td>
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<tr>
<td>2006-07</td>
<td>13174.00</td>
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<td>2007-08</td>
<td>8241.00</td>
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<tr>
<td>2008-09</td>
<td>15531.00</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>113825.00</strong></td>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>GMHPS Chornur, Sandur Tq.</th>
<th>GHPS Vaderaahalli, Sandur Tq.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Bellary Dist</td>
<td>Bellay Dist</td>
</tr>
<tr>
<td><strong>Year</strong></td>
<td><strong>Receipts</strong></td>
<td><strong>Year</strong></td>
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<tr>
<td>2002-03</td>
<td>110210</td>
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<td>44857</td>
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<td>24000</td>
<td>2004-05</td>
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<td>282460</td>
<td>2005-06</td>
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<td>489960</td>
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<td>2007-08</td>
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<td>324012</td>
<td>2008-09</td>
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<td><strong>Total</strong></td>
<td><strong>1307699</strong></td>
<td><strong>Total</strong></td>
</tr>
<tr>
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<td>2</td>
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<td>------</td>
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</tr>
<tr>
<td>2000</td>
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<td></td>
</tr>
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<td></td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Statement of New School Buildings and Additional Class Rooms sanctioned during the period 2001-02 to 2010-11

SAVARA SHIKSHA ABHIYAN SATHI - KARNATAKA

APPENDIX O