

***Request for Proposals***

**Karnataka School Quality Assessment and Accreditation Council (Reg.)  
KSEEB, 6<sup>th</sup> Cross, Malleshwaram, Bangalore – 560003**

**Information to be provided under organisation profile, as per**

***Criteria for short listing of NGOs / Agencies/organisations/Institutions for guiding  
the council for Base Line Study work proposed by Karnataka School Quality  
Assessment and Accreditation Council***

Sl. No.	Criteria
a	No of Years Existence as NGO / Agency/organisation/institution/university.
b	<b>Financial Stability</b> <i>Financial Turn over</i> : means Receipts and payments of latest available 3 years less OB and CB, <i>Financial Stability</i> : Based on the average of years of data given.
c	Experience in Research in State and Assessment related works
d	Support Staff
e	Office Infrastructure
f	1. Research and Evaluation Studies 2. Quality Initiatives in Elementary Education 3. Advocacy 4. Assessment reports
g	Experience in Elementary Education
h	Experience in Project area, education related programmes in Karnataka
i	Key Staff Professionals of Education / Research background
j	Similar Studies undertaken related to Elementary Education (similar to title of the study)
k	Any other Assignments/projects related to assessment

***CRITERIA for EVALUATION of Proposals on Guiding the Council regarding  
the Base Line Assessment for Class 3, 5 and 7 in selected Govt. Primary and  
Upper Primary Schools of Elementary Education in Karnataka-2012-13***

Sl. No.	Contents
a	<b>Skeleton of the Proposal for guiding the Council on Base line Assessment study.</b> 1. Needs of the Study 2. Objectives of the Study 3. Design of the Study a) Variables b) Reports c) Tools d) Design of the Field Work e) Planning for Analysis of data 4. Reports: Plan of Reporting <b>5. Analysis of the result generated competency wise. School wise, Subject</b>

	<b>wise, Cluster wise, Block wise, District wise and State level</b>
<b>b</b>	<b><u>Delineation of the Perception of the problem</u></b> - including reference to earlier studies. If any,
<b>c</b>	<b><u>Plan of Guidance Work</u></b> (Including Man Power, Guidance for State functionaries, Supervision & Monitoring.)
<b>d</b>	<b><u>Analysis of Data</u></b> Suitability of technique of analysis to type of Variables and Sub variables and Knowledge of school related records.
<b>e</b>	<b>Language of the Proposal</b> Clarity, Simplicity and Consistency

**CRITERIA for EVALUATION of Power Point PRESENTATION of PROPOSALS**

i	Understanding of the Problem and clarity of Problem, Process and outcomes
ii	Adequacy of the proposal to satisfactorily address the needs of the study including suitability of the research design and process chalked out for completion of the study
iii	Clarity consciousness and language of presentation

***FINANCIAL PROPOSAL***

Score as per Standard Criteria

***Method of Selection :- RANKING of 'Agencies / Firms'***

**FORMAT of CRITERIA**

Part A ORGANISAIONAL PROFILE

Part B Quality of Technical Proposal

[Document]

Part C [Power point] Presentation of Technical Proposal

Part D FINANCIAL PROPOSAL for L<sub>1</sub> / L<sub>2</sub> / L<sub>3</sub> / L<sub>4</sub>

(Standard Criteria)

O/o Executive Director  
**Karnataka School quality Assessment and Accreditation Council**  
KSEEB, 6<sup>th</sup> Cross, Malleshwaram, Bangalore - 560003

KSQAAC/BAS /Ma.E/45/2012-13

Dated : 28-11-2012

**Invitation for “Expression of Interest” for Guidance on Assessment process, Reports and Analysis with Research studies of Assessment results proposed by SSA in selected Primary and Upper Primary Schools in Karnataka State, being sponsored by KSQAAC - Karnataka**

1. The KSQAAC - Karnataka invites ‘Expression of Interest’ from professional consultancy firms / non - government research organizations / autonomous research institutions / universities / similar Agencies for conduct of variety of evaluation / research studies on concerns of elementary education.
2. Interested firms / organizations / agencies may obtain ‘**Request for Proposal**’ document as well as the Terms of Reference (TOR) of the study from ‘Junior Programme officer’, KSQAAC section at the Karnataka School Quality assessment and Accreditation Council, 6<sup>rd</sup> Cross, Malleshwaram, Bangalore - 560003 during office hours on or before 04 - 12-2012 at 4.30 PM either in person or by post. Interested firms / organizations / agencies may obtain further information at the same address and phone numbers. Office: 080-23341615/ Mobile No. of Programme Officer, KSQAAC 9448999417.
3. Agency may submit research proposals on all the studies.
4. Complete document of ‘Request for proposal’ along with a full length research proposal may be submitted along with **technical and financial details in two different sealed covers. On the top of the cover “Expression of Interest: Study Name .....**” should be mentioned. As per the requirements outlined in the TOR may be submitted to the **Executive Director, KSQAAC, 6<sup>th</sup> Cross, Malleshwaram, Bangalore - 560003, on or before 4.30 pm on 05.12.2012.** There shall be a distinct cover each for technical / financial proposals inserted in a single cover. Technical Proposal shall not indicate any form of financial estimation. It shall include ‘**Organizational Profile**’ of the agency, as specified in the Request for Proposal. Any relevant additional information needed for

preparing the Technical Proposal may be obtained from the officers of the KSQAAC, **Technical / financial proposals of the research study shall be opened on 5-12-2012 at 4.30 am at the office of the Executive Director, KSQAAC.** Firms / organizations / institutions / agencies who wish to attend this meeting are welcome.

5. Qualifying agencies shall be invited to make a presentation of their proposals before the expert committee on **7<sup>th</sup> December 2012. Proposals shall be evaluated by the expert committee chaired by the Executive Director, KSQAAC.**
6. A committee of experts in education and senior officers of the Department shall evaluate the technical bids as per standard criteria. Agencies shall be ranked on the basis of their organizational profile + technical quality of proposal scores.
7. **Financial bids shall be opened on 10.12.2012 at 11.00 am at the office of KSQAAC. Agencies desirous of attending this meeting are welcome.**
8. Final ranking [ L<sub>1</sub> / L<sub>2</sub> / L<sub>3</sub> / L<sub>4</sub>] shall be arrived at on the basis of scores obtained on (i) Organizational profile (ii) Technical quality of proposal (iii) Quality of presentation of proposals and (iv) Financial Bid.
9. Selected firm / organization / institution / agency / university shall be invited to enter into a contract with the Karnataka school Quality assessment and Accreditation Council to take up the study and guidance work within a given time-frame. The prospective firm/ organization / institution / agency / university will have an opportunity to obtain clarifications regarding scope of work, Terms of Reference, contract conditions, time-line for the study, or any other subject of mutual interest. KSQAAC reserves the right to negotiate the financial estimates downwards from the selected firms.
10. For further details, you may also contact Junior Programme Officer, KSQAAC, during office hours./website **www. schooleducation. kar. nic. in/SSA and www.kseeb.kar.nic.in**

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State Project Director,  
KSQAAC  
Bangalore