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SARVA SHIKSHA ABHIYAN

Karnataka - Bangalore

**Invitation for Expression of Interest for conducting Internal Audit
of School Development and Monitoring Committees**

**Internal Audit of about 20638 SDMCs of Bangalore Urban, Bangalore
Rural, Ramanagar, Kolar, Tumkur, Shimoga, Mysore, Chamarajanagar,
Mandya, Hassan, Chikkmagalur, Kodagu, Dakshina Kannada & Udupi
Districts for the year 2001-02 to 2010-11**

E-PROCUREMENT

Address for communication

**STATE PROJECT DIRECTOR
SSA, Karnataka, New Public Offices,
Nrupatunga Road, Bangalore - 01**

Phone No: 22103092

Fax No:22104179

SARVA SHIKSHA ABHIYAN

O/o the State Project Director, Annex Building, Nrupatunga Road, Bangalore-1

Invitation for "Expression of Interest" for conducting Internal Audit of about 20638 SDMCs of Bangalore Urban, Bangalore Rural, Ramanagar, Kolar, Tumkur, Shimoga, Mysore, Chamarajanagar, Mandya, Hassan, Chikkmagalur, Kodagu, Dakshina Kannada & Udupi Districts for the year 2001-02 to 2010-11.

- (1) An "Expression of Interest" is invited in the prescribed format from Firms/ Companies / Organizations for conducting Internal Audit of School Development and Monitoring Committees. The Bidder has to submit the proposal along with EMD of Rs. 4,00,000/-

The document is available in the website <http://www.eproc.karnataka.gov.in>. The same can be downloaded from the website of this office also viz., <http://www.schooleducation.kar.nic.in>

It may be noted that all subsequent notifications, changes and amendments on the project/document would be posted only on the following website: <http://www.eproc.karnataka.gov.in>.

The bidders will be required to register themselves with the centre for E-Governance to participate in the bidding process and also get necessary digital signature certificates. The details of the process of registration and obtaining the digital signature certificates are available on the website: <http://www.eproc.karnataka.gov.in>. Necessary training and hands on experience in handling e procurement system could be obtained from the centre for E- Governance. Necessary details could also be obtained over telephone at 08022485867.

- (2) The pre-proposal conference will be held at SPO, SSA, Bangalore on **10.10.2011 at 3.00 pm**.
- (3) The Completed document "Request for Proposal" should be submitted on or before **02.11.2011 at 16.00 hrs**. The technical proposal will be opened on **04.11.2011 at 16.00 hrs**.
- (4) For further details contact the **Chief Accounts Officer, SSA** during office hours Ph:080-22103092

Sd/- State Project Director, SSA, Karnataka, Bangalore.

SARVA SHIKSHA ABHIYAN

O/o the State Project Director, Annex Building, Nrupatunga Road, Bangalore-1

A Brief information on "REQUEST FOR PROPOSAL" (RFP)

1. Under Sarva Shiksha Abhiyan Programme Internal Audit of Accounts of about 20638 SDMCs at Village level will be taken up in Bangalore Urban, Bangalore Rural, Ramanagar, Kolar, Tumkur, Shimoga, Mysore, Chamarajanagar, Mandya, Hassan, Chikkmagalur, Kodagu, Dakshina Kannada & Udupi Districts for the year 2001-02 to 2010-11.
 2. Proposals in Electronic Form are invited from firms/ companies/ organizations for conducting Internal Audit of about 20638 School Development and Monitoring Committees.
 3. The proposal to be submitted along with Earnest Money Deposit (EMD) of **Rs. 4,00,000/-**. The EMD shall be kept valid for at least 45 days in addition to the Proposal Validity Period and would need to be extended, if so required by the SSA Samithi, for any extension in Proposal Validity Period.
- 3.1 The Bid Security shall be credited to the account of Centre for E-Governance
- a) Through Credit Card
 - b) Internet Banking
 - c) National Electronic Fund Transfer
 - d) Remittance over the counter of Axis Bank.

The Bidders' bid will be evaluated only on confirmation of receipt of the payment (EMD) in the GoK's central pooling a/c held at Axis Bank

EMD amount will have to be submitted by the Bidder taking into account the following conditions:

- a) EMD will be accepted only in the form of electronic cash (and not through Demand Draft or Bank Guarantee) and will be maintained in the Govt.'s central pooling account at Axis Bank until the contract is awarded.
 - b) The entire EMD amount for a particular tender has to be paid in a single transaction.
- 3.2 The EMD shall be returned to the unsuccessful Bidders within a period of eight (8) weeks from the date of announcement of the Successful Bidder. The EMD submitted by the Successful Bidder shall be released upon furnishing of the Performance Security in the form and manner as stipulated in the Agreement.
- 3.3 The EMD shall be forfeited in the following cases:
- a) If the Bidder modifies or withdraws the Proposal;
 - b) If the Bidder withdraws the Proposal during the interval between the Proposal due date and expiration of the Proposal Validity period;

- c) If the Successful Bidder fails to provide the Performance Security within the stipulated time or any extension thereof provided by the SSA Samithi;
 - d) If any information or document furnished by the Bidder turns out to be misleading or untrue in any material respect;
4. The letter of invitation, terms of reference and information for Bidders are enumerated in this request for proposal.

LETTER FOR INVITATION

Sir,

Sub: Invitation for "Expression of Interest" for conducting Internal Audit of about

20638 School Development and Monitoring Committees of Bangalore Urban, Bangalore Rural, Ramanagar, Kolar, Tumkur, Shimoga, Mysore, Chamarajanagar, Mandya, Hassan, Chikkmagalur, Kodagu, Dakshina Kannada & Udupi Districts for the year 2001-02 to 2010-11

- 1 You are here by invited to submit Technical and Financial proposal for conducting Internal Audit of about 20638 School Development and Monitoring Committees of Bangalore Urban, Bangalore Rural, Ramanagar, Kolar, Tumkur, Shimoga, Mysore, Chamarajanagar, Mandya, Hassan, Chikkmagalur, Kodagu, Dakshina Kannada & Udupi Districts for the year 2001-02 to 2010-11.
- 2 The purpose of this assignment is, to obtain services from the qualified, competent, efficient Audit Staff to conduct the Audit of SSA Accounts of SDMCs.
- 3 The request for proposal contains the following documents.
 - ❖ Terms of References
 - ❖ Technical Proposal
 - ❖ Financial Proposal
- 4 In order to obtain more information on the assignment, it is considered desirable that a representative of your firm visits the office of the State Project Director, SSA Karnataka, Bangalore before the proposal is submitted. Your representative may meet the **Chief Accounts Officer, State Project Office, SSA, Karnataka, K.R.Circle, Bangalore.**
- 5 A pre-proposal conference open to all prospective Firms / Companies / Organizations to be held on **10.10.2011 at 3.00 pm** at State Project Office, SSA, New Public Office, Nrupatunga Road, Bangalore. The Prospective Agencies/ Firm/ Company will have an opportunity to obtain clarification regarding the scope of work, terms of reference, contract conditions and any other pertinent information.
- 6 **Eligibility for Bidder:**
 - a) The Bidder must be a Firm / Company / Organization Registered with the competent authority
 - b) The Firm / Company / Organization should have an average Turn over of Rs.100.00 lakhs during the past three Audited years.

- c) The Firm / Company / Organization should have a Service Tax Registration and Service Tax Returns filed in the last three financial years.
- d) The Firm / Company / Organization should have an acknowledgement of Income Tax Returns filed in the last three years i.e., 2008-09 , 2009-10 & 2010-2011

6.1 The "TECHNICAL PROPOSAL" should include the description of the Firm/ Organization, the firm's general experience in the field of assignment, qualification and competency of the personnel proposed for the assignment and the proposed work plan methodology and approach in response to suggested terms of reference.

6.2 The Financial proposal shall be on lump sum basis for conduct of Internal Audit of one SDMC from the year 2001-02 to 31.03.2011. The financial proposal shall be inclusive of all duties, and all types of taxes etc., as applicable.

6.3 **Opening of Proposal:**

The proposals containing technical proposal will be opened by the State Project Director, SSA, Karnataka, Bangalore or his authorized representative in his office on **04.11.2011 at 4.00 pm.** in the e form. It may please be noted that the Financial Proposal containing the detailed price offer will be opened after completion of technical evaluation.

7. **Evaluation:**

A two -stage procedure will be adopted in evaluating the proposals with the technical evaluation being completed prior to any financial proposals being opened. The technical proposals will be evaluated using the following criteria.

- The Bidder's relevant experience for the assignment (30 points).
Copies of the Certification to be furnished by the bidder for relevant experience.
- The quality of the methodology proposed for conducting Internal Audit (25 points)
 1. Scheduling Plan – (10 Points)
 2. Execution Plan – (10 Points)
 3. Reports – (5 Points)
- The qualification and experience of the staff proposed for the assignment (40 points)
 - a. List of proposed personnel in the live registry - (10 points)
 - b. Proposed Personnel Qualification - (10 points)

c. **Internal Audit experience of the staff proposed with supporting experience certificate - (20 points)**

- Knowledge of Kannada other regional languages is essential. (05 points)

8. **Deciding Award of Contract:**

- a. The client will carry out the evaluation of proposals on the basis of their responsiveness to the terms of reference, applying the evaluation criteria and marking system specified. Each responsive proposal will be given a technical score (TS). A proposal to be considered unsuitable shall be rejected at this stage if it does not respond to the important aspects of the terms of reference or if it fails to achieve the minimum technical score indicated.
- b. 'Technical proposal' scoring not less than 75% of the total points will only be considered for financial evaluation. The marks obtained in the technical proposal will have the additional weightage for financial proposals.

The SSA will notify the names of the Firms/ Companies/ organizations, whose proposal did not meet the minimum qualifying mark or were considered non-responsive to the letter of invitation and terms of reference, indicating that their financial proposals will be kept unopened. The SSA will simultaneously notify the firms/ companies/ organizations that have secured the minimum qualifying mark, indicating the date and time set for opening of financial proposals.

- c. The financial proposal shall be opened in the electronic form of only those bidders who are technically qualified.
- d. The lowest Financial proposal (FM) will be given a financial score (SF) of 100points. The financial scores (SF) of the other financial proposals will be computed as price offer of the proposal under consideration. Proposals will be ranked according to their weights(T=0.75 and P=0.25) $S = S_t \times T\% + S_f \times P\%$. The firm/ company/ organization securing the highest combined technical and financial score will be considered.
- e. Negotiations with the successful bidder

The aim is to reach an agreement on all points and sign a contract. Negotiations will include discussion on the Technical proposals, staffing and any suggestions made by the firm to improve the terms of reference. The client and firm will then work out the agreed final terms of reference.

The negotiations will complete on signing the agreed contract by the **State Project Director, SSA, Karnataka** and the firm.

9. Please note that the State Project Director, SSA, Karnataka, Bangalore, is at full liberty to reject the RFP without assigning any reason. Further, as quality is the principal selection criterion, the State Project Director, SSA, Karnataka, Bangalore is not bound in any way to select the firm offering the lowest price and will have all the right to reject RFP though the firm offered lowest price.
10. You are requested to hold our proposal valid for 90days from the date of submission for the assignment and your proposed price. The State Project Director, SSA, Karnataka, Bangalore will make best efforts to select a Firm/ Company/ Organization within this period.
11. The payment payable under this assignment will be subject to normal tax liability in India.
12. The successful Bidder will be required to furnish Performance Security in the form of DD/Bank Guarantee equal to 5% of the contract value. Successful bidders are required to execute an agreement with SPD.
13. Funding pattern and average annual transactions of SDMCs is furnished in Appendix - F.

Yours faithfully,

**Sd/-
State Project Director,
Sarva Shiksha Abhiyan-**

K.R.Circle, Bangalore

Karnataka

Enclosures:

1. Terms of References
2. General conditions of contract

General conditions of contract

1. General provisions

1.1 Definitions

Unless the context otherwise requires, the following terms whenever used in this contract have the following meanings;

- e) "Applicable Law" means the laws and any other instruments having the force of law in India, as they may be issued and in force from time to time;
- f) "Contract" means the contract signed by the parties, to which these general conditions of contract (GC) are attached;
- g) "Effective Date" means the date on which this contract comes into force and effect pursuant of Clause GC 2.1.
- h) "Contract Price" means the price to be paid for the performance of the services, in accordance with clause 6;
- i) "GC" means these General conditions of contract;
- j) "Government" means the Government of Karnataka;
- k) "Local Currency" means Indian Rupee;
- l) "SSA" means Sarva Shiksha Abhiyan Samithi-Karnataka
- m) "SPD" means State Project Director
- n) "SPO" means State Project Office"
- o) "Member" in case the consultants consists of a joint venture of more than one entity, means any of these entities, and "Members" means all of these entities; "Member in Charge" means the entity specified in the GC to act on their behalf in exercising all the consultants' rights and obligations towards the client under this contract.
- p) "Party" means the client or the consultants as the case may be, and parties means both of them;
- q) "Personnel" means persons hired by the consultants or by any sub consultant and assigned to the performance of the services or any part hereof;
- r) "Services" means the work to be performed by the consultants pursuant to this contract as described in Terms of Reference.

1.2 Law Governing the contract

This contract, its meaning and interpretation, and the relation between the parties shall be governed by the Applicable Law.

1.3 Language

The contract has to be executed in English language, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this contract.

1.4 Notices

Any notice, request or consent made pursuant to this contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the party to whom the communication is addressed, or when sent by registered mail, telex, telegram or facsimile to such party at the address specified in the SC.

1.5 Taxes and Duties

The consultants, sub-consultants and their personnel shall pay taxes, duties, fee and other impositions as may be levied under the applicable law, the amount of which is deemed to have been included in the contract price.

2 Commencement, Completion, Modification and Termination of contract

2.1 Effectiveness of Contract

This contract shall come into effect on the date the contract is signed by both parties and such other latter dates as may be stated by the clients.

2.2 Commencement of Services

The firm/ company/ organization shall begin carrying out the services within Fifteen (15) days after the date the contract becomes effective, or at such other date as may be specified by the clients.

2.3 Modification

Modification of the terms and conditions of this contract, including any modification of the scope of the services or of the contract price, may only be made by written agreement between the parties.

2.4 Force Majeure

2.4.1 Definitions

For the purpose of this contract "Force Majeure" mean an event which is beyond the reasonable control of a party, and which makes a party's performance of its obligations under the contract impossible or so impractical as to be considered impossible under the circumstances.

2.4.2 No Breach of contract

The failure of a party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under this contract insofar as such inability arises from an event of force majeure, provided that the party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this contract, and (b) has informed the other party as soon as possible about the occurrence of such an event.

2.5 Termination

2.5.1 By the Client

The client may terminate this contract, by not less than thirty (30) days written notice of termination to the Firm / Company / Organization and sixty (60) days in the case of the event referred to in (b):

- a) If the Firm / Company / organization do not remedy a failure in the performance of their obligations under the contract, within thirty (30) days of receipt after being notified or within such further period as the client may have subsequently approved in writing;
- b) If the client, in its sole, discretion and for any reason whatsoever, decides to terminate this contract.

2.5.2 By the Firm/ Company/ Organization

The Firm / Company / Organization may terminate this contract, by not less than thirty (30) days written notice to the client, such notice to be given after the occurrence of any of the events specified in paragraphs (a) and (b) of this clause.

- a) If the client fails to pay any monies due to the consultants pursuant to this contract with in forty-five (45) days after receiving written

notice from the Firm / Company / Organization that such payment is overdue;

- b) If the client is in material breach of its obligations pursuant to this contract and has not remedied the same within forty-five (45) days (or such longer period as the Firm / Company / Organization may have subsequently approved in writing following the receipt by the client of the Firm / Company / Organization notice specifying such breach;

2.5.3 Payment upon Termination

Upon termination of this contract pursuant to clauses GC 2.5.1 or GC 2.5.2 hereof, the client shall make the following payments to the Firm/ Company/ organization (after offsetting against these payments any amount that may be due from the firm/ company/ organization to the client.

- a) Remuneration pursuant to clause GC 6 hereof for services satisfactorily performed prior to the effective date of termination.
- b) Reimbursement expenditures pursuant to clause GC 6 hereof for expenditures actually incurred prior to the effective date of termination; and
- c) Except in the case of termination pursuant to paragraphs (a) through (b) of clause GC 2.5.1 hereof, reimbursement of any reasonable cost incident to the prompt and orderly termination of the contract.

2.5.4 Disputes about events of termination

If either party disputes whether an event specified in paragraphs of clause GC 2.5.1 or in clause GC 2.5.2 hereof has occurred, such party may, within forty-five (45) days after receipt of notice of termination from the other party, refer the matter to arbitration pursuant to clause GC 7 hereof, and this contract shall not be terminated on account of such event except in accordance with the terms of any resulting arbitral award.

3. Obligations of the Firm/ Company/ Organisation

3.1 General

The firm/ company/ organization shall perform the services and carry out their obligations here under with all due diligence, efficiency and economy, in accordance with generally accepted professional techniques and practices. The firm/ company/ organization shall always act, in respect of any matter relating to this contract or to the services, as faithful advisers to the client, and shall at all times support and safeguard the client's legitimate interests in any dealings with sub- firm/ company/ organization or third parties.

3.2 Conflict of Interests

3.2.1 Firm/ Company/ Organization not to benefit from commissions, discounts, etc.

The remuneration of the firm/ company/ organization pursuant to clause GC 6 hereof shall constitute the firm/ company/ organization sole remuneration in connection with this contract or the services and the firm/ company/ organization shall not accept for their own benefit any trade commission, discount or similar payment in connection with activities pursuant to this contract or to the services or in the discharge of their obligations here under, and the firm/ company/ organization shall use their best efforts to ensure that any sub- firm/ company/ organization as the personnel and agents of either of them, similarly shall not receive any such additional remuneration.

3.2.2 Prohibition of conflict activities

The firm/ company/ organization shall not engage, and cause their personnel as well as their sub- firm/ company/ organization and their personnel not to engage, either directly or indirectly, in any of the following activities.

- a) During the term of this contract, any business or professional activities in GOK which would conflict with the activities assigned to them under this contract; and
- b) After the termination of this contract, such other activities as may be specified in the SCC.

3.3 Confidentially

The firm/ company/ organization, their sub- firm/ company/ organization and the personnel of either of them shall not, either during the term or within two (2) years after the expiration of this contract, disclose any proprietary or confidential information relating to the project, the services, this contract or the client's business or operations without the prior written consent of the client.

3.4 Documents prepared by the Firm/ Company/ Organisation to be the property of the client.

All reports, other documents and software prepared by the firm/ company/ organisation for the client under this contract shall become and remain the property of the client, and the firm/ company/ organization shall not later than upon termination or expiration of this contract, deliver all such documents to the client, together with a detailed inventory there of. The firm/ company/ organization may retain an copy of such documents and software.

4 Firm/ Company/ Organization personnel and sub- Firm/ Company/ Organization

4.1 General

The firm/ company/ organization shall employ and provide such qualified and experienced personnel as are required to carry out the services as per the Terms of Reference.

5 Payment

The payment to the firm/ company/ organization for conducting Internal Audit of SDMCs shall be paid once in a month, during the contract period based on the completion of number of SDMCs Audit and on submission of individual audit report of SDMCs (Schools) along with a statement of Receipts and Expenditure of each SDMC (School) block wise during that month. The firm's/company's/organization's charge becomes due on satisfactory completion of service every month and shall be paid within the succeeding month after the end of the said month.

6 Payments to the Firm/ Company/ Organisation:

6.2 Currency of payment:

All payments shall be made in India Rupees.

7 Settlement of Disputes

7.1 Amicable settlement

The parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this contract or the interpretation thereof.

7.2 Dispute Settlement

Any dispute between the parties as to matters arising pursuant to this contract, which cannot be settled amicably within thirty (30) days after receipt by one of the party's request for such amicable settlement may be submitted by either party for settlement to arbitration mutually agreed by either parties.

If either parties fail to arrive at an agreement on the arbitration, the same may be submitted for arbitration in accordance with the existing Arbitration Laws of the country.

TERMS OF REFERENCE FOR CONDUCTING THE INTERNAL AUDIT OF ABOUT 20638 SDMCS OF BANGALORE URBAN, BANGALORE RURAL, RAMANAGAR, KOLAR, TUMKUR, SHIMOGA, MYSORE, CHAMARAJANAGAR, MANDYA, HASSAN, CHIKKMAGALUR, KODAGU, DAKSHINA KANNADA & UDUPI DISTRICTS FOR THE YEAR 2001-02 TO 2010-11

1. BACKGROUND :

The Sarva Shiksha Abhiyan Samithi - Karnataka is a registered society which is implementing the centrally sponsored programme of Sarva Shiksha Abhiyan (SSA) to attain the goal of Universalization of elementary education in all the districts of Karnataka state for which funds are shared between the Government of India and State Government.

2. OBJECTIVES:

Internal Audit is, to control the functions by examining and evaluating the adequacy and effectiveness control through out the organizations. The objective of the current internal audit is to seek professional opinion on the financial position of SSA implementation at SDMCs level. The Internal Auditor should also ensure that funds received and expenditure incurred for the accounting period or in accordance with the laid down Financial Regulations, Procurement Procedures and other Orders issued from time to time and those proper Accounts are maintained at School level.

3. SCOPE:

Expenditure incurred against various activities approved in the Annual Work Plan and Budget from funds released by the Government of India and the State Government covering the programme cost. A Statement of expenditure based on actual amounts spent required to exercise tests of accounting records, internal checks and control and other necessary internal audit of the accounts as per general principles. In conducting the Audit, specific attention should be given to the following:

- a) The internal audit activities should include, payment as well as independent appraisal of the financial, operational and control activities of the programme..
- b) The responsibilities of the internal auditor should include reporting on adequacy of internal controls, the accuracy and propriety of transactions, the extent to which assets are accounted for and safeguarded, and the level of compliance with SSA financial norms and State Government Procedures.
- c) All funds have been used in accordance with the condition of the relevant financial norms and financial regulations with due attention to economy and efficiency, and only for the purpose for which the financing was provided.
- d) Generally accepted accounting principles are followed by all entities that are authorized to incur expenditure under SSA.

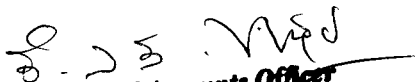
- e) Goods, works financed have been procured in accordance with relevant provisions of the procurement procedure prescribed for the purpose.
- f) All necessary supporting documents, records and accounts have been kept in respect of all programme expenditure including expenditure covered by statement of expenditure. Clear linkages should exist between the books of accounts and reports presented to the Government of India and the State Government.
- g) Expenditure incurred under SSA is strictly in accordance with the financial norms prescribed in the SSA frame work or any other clarifications issued from time to time. The expenditure statements/ financial statements included in the statement of expenditure of the relevant period represent a true and fair view or implementation and operations of the programme at the end of the financial year and of resources and expenditure for the year ended on that date.
- h) Expenditure is incurred with reference to the budget allocation approved by the PAB. In case the budget allocation is exceeded proper re-appropriation duly approved by the competent authority has been obtained.
- i) SSA funds are used efficiently economically to the purpose for which they are intended.
- j) Reconciliation of Bank statements and accounts is regularly carried out on a monthly basis.
- k) A statement showing Receipts and Payments of each SDMC should be submitted along with the audit reports (block wise).

4. PENALTY:

The Firm / Company / Organisation should audit minimum of 1000 SDMCs during each month and relevant reports should be submitted to the office of the SPO, Bangalore within one month after the expiry of each month. Failure to submit the reports within the said date, penalty will be levied at 1% of the audit fee due per month and part of the month of delay.

5. PAYMENT:

The payment to the Firm / Company / Organisation for conducting Internal Audit of SDMCs shall be paid once in a month, during the contract period based on the completion of the required number of SDMCs (Primary Schools) Audit during that month. The Firm / Company/ organisation charge becomes due on satisfactory completion of audit of SDMCs and submission of relevant audit reports to the SPO and shall be paid within one month from the date of receipt of the reports.


Chief Accounts Officer
Sarva Shiksha Abhiyan
Karnataka, Bangalore

TECHNICAL PROPOSAL - STANDARD FORM

APPENDIX - A

Format for Letter of Proposal

(On the Letter head of the Bidder)

Date :

To,

The State Project Director

Sarva Shiksha Abhiyan
New Public Offices Annex
Nrupatunga Road
Bangalore – 560 001

Sir,

Re : To conduct Internal Audit of SDMCs

Being duly authorized to represent and act on behalf of.....
(Hereinafter referred to as "the Bidder"), and having reviewed and fully understood all of the Proposal requirements and information provided, the undersigned hereby submits the Proposal for the project referred above.

We confirm that our Proposal is valid for a period of 90 days from
(Proposal Due Date)

Yours faithfully,

.....
(Signature of the Authorized Signatory of Bidder)

.....
(Name and designation of the Authorized Signatory of Bidder)

APPENDIX - B

Format for Power of Attorney for Signing of Proposal

(On stamp paper of appropriate value)

POWER OF ATTORNEY

Know all men by these presents, we
(name and address of the registered office) do hereby constitute, appoint and
authorise Mr./Ms. (name
and residential address) who is presently employed with us and holding the position
of as our or attorney, to do in our name and on
our behalf, all such acts, deeds and things necessary in connection with or incidental
to our bid for the project envisaging conducting Internal Audit of SDMCs of
BANGALORE URBAN, BANGALORE RURAL, RAMANAGAR, KOLAR, TUMKUR,
SHIMOGA, MYSORE, CHAMARAJANAGAR, MANDYA, HASSAN,
CHIKKMAGALUR, KODAGU, DAKSHINA KANNADA & UDUPI DISTRICTS FOR
THE YEAR 2001-02 to 2010-11 including signing and submission of all documents
and providing information / responses to the Sarva Shiksha Abhiyan, representing us
in all matters before Sarva Shiksha Abhiyan, and generally dealing with Sarva
Shiksha Abhiyan in all matters in connection with our bid for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said
attorney pursuant to this Power of Attorney and that all acts, deeds and things done
by our aforesaid attorney shall and shall be deemed to have been done by us.

These powers are granted by us and shall remain in force till the end and expiry of all the contract period and the fulfillment of contractual obligations and liabilities.

For

.....

.....
(Signature)

.....
(Name, Title and Address)

Accepted

.....
(Signature)

.....
(Name, Title and Address of the Attorney)

Note:

1. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same be under common seal affixed in accordance with the required procedure. The Power of Attorney should be on a stamp paper of appropriate value.
2. Also, wherever required, the Bidder should submit for verification the extract of the charter documents such as a resolution/power of attorney in favour of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.
3. In the event of PA holder leaves his employment, the power of attorney should be given to the person filling his place without lapse of time.
4. The Power of Attorney should be notarized.

Details of Bidder

1. Name
2. Address of the office(s)
3. Date of incorporation and/or commencement of business.
4. Brief description of the Bidder
5. Name, Designation, Address and Phone Numbers of Authorised Signatory of the Bidder:

- a. Name :
- b. Designation :
- c. Company :
- d. Address :
- e. Telephone Number :
- f. Fax Number :
- g. Mobile Number :
- h. E-Mail Address:

6. Details of individual (s) who will serve as the point of contact / communication for Sarva Shiksha Abhiyan Mission:

- a. Name :
- b. Designation :
- c. Company :
- d. Address :
- e. Telephone Number :
- f. Fax Number :
- g. Mobile Number :
- h. E-Mail Address:

Format for Statement of Experience

Experience Criterion No 1	
Name of the project	
Name, address and contact details of Client	
Scope of the project	
Scope of work of Bidder	
Date of commencement of the project	
Date of completion of the bidders scope of work	
Total billings from project for Bidder	

The above statement shall be supported by..

1. a certificate issued by the Client clearly stating the scope of the project, cost of the project and date of successful completion.
2. Certificate from statutory auditor certifying date of successful completion of bidder's scope of work in the project and total billings till such date.

APPENDIX - E

Format for Statutory Auditor Certificates

Date

We have verified the relevant statutory and other records of M/s.....
(Name of the Bidder) and certify the M/s..... had been appointed
for the purpose of (Name of the project)

We have also scrutinized the documents made available to us for the said project
and certify the following:

Date of commencement of the project	Date of completion of the project	Billings for the bidder from the project (Rs crores)

Signature and seal

And registration number of Statutory Auditor

APPENDIX - F

Funding pattern of SDMCs

A)	Higher Primary Schools	B)	Lower Primary Schools
I	Recurring Grants	I	Recurring Grants
i	School grant Rs. 4000/- P.A Rs. 12000/- P.A (2008-09)	i	School grant Rs. 2000/- P.A Rs. 5000/- P.A (2008-09)
ii	Teacher's Grant Rs. 500/PA/Teacher	ii	Teacher's Grant Rs. 500/PA/Teacher
iii	Maintenance Grant Rs. 5000/- P.A Rs. 7500/- P.A (2008-09)	iii	Maintenance Grant Rs. 5000/- P.A Rs. 7500/- P.A (2008-09)
			New Schools Rs. 10000 TLM Grant upto 2008-09 Rs. 20000 TLM Grant from 2008-09
	Upgrade Higher Primary School Rs. 50000/- TLM Grant		
II	Non recurring Grant	II	Non recurring Grant
i	Construction of School Building Upto 2003-04 2004-05 Rs. 3.6 lakh 2005-06 Rs. 4.1 lakh 2006-07 Rs. 4.25 lakh 2007-08 Rs. 6.50 lakh 2008-09 Rs. 9.00 lakh	i	Construction of School Building Upto 2003-04 2004-05 Rs. 3.6 lakh 2005-06 Rs. 4.1 lakh 2006-07 Rs. 4.25 lakh 2007-08 Rs. 6.50 lakh 2008-09 Rs. 9.00 lakh
ii	Construction of Additional Class Room Upto 2005-06 Rs. 1.50 lakh 2006-07 Rs. 2.52 lakh 2007-08 Rs. 3.65 lakh 2008-09 Rs. 3.80 lakh	ii	Construction of Additional Class Room Upto 2005-06 Rs. 1.50 lakh 2006-07 Rs. 2.52 lakh 2007-08 Rs. 3.65 lakh 2008-09 Rs. 3.80 lakh
iii	Construction of Toilet Rs. 0.25 lakh upto 2005-06 From 2006-07 onwards no grants	iii	Construction of Toilet Rs. 0.25 lakh upto 2005-06 From 2006-07 onwards no grants
iv	Construction of Compound Rs. 0.50 lakh	iv	Construction of Compound Rs. 0.50 lakh
v	Providing water supply Rs. 0.10 lakh upto 2005-06 From 2006-07 onwards no grants	v	Providing water supply Rs. 0.10 lakh upto 2005-06 From 2006-07 onwards no grants
vi	Providing Electricity Rs. 5000/-	vi	Providing Electricity Rs. 5000/-

	2008-09 - 1177 Schools Special Toilet for CWSN @ Rs. 50000 per School		
	2008-09 Rs. 500 per Child Furniture grant under Civil Works		
vii	NPEGEL in Educationally backward blocks Non-recurring Civil Works - Rs. 2,00,000/- TLM Grant - Rs. 30,000/- Recurring Grant - Rs. 60,000/- P.A		

**Average Transactions of SDMC (Primary Schools)
(Typical Examples)**

GLPS Mylapur, Siruguppa Tq, Bellary District			GHPS Buduguppa, Siruguppa Tq. Bellary District		
Year	Receipts	Expenditure	Year	Receipts	Expenditure
2002-03	48707.00	7000.00	2002-03	87128	79282
2003-04	8327.00	47494.00	2003-04	50394	58100
2004-05	6821.00	8750.00	2004-05	71317	19000
2005-06	13024.00	12500.00	2005-06	53512	105002
2006-07	13174.00	12598.00	2006-07	493121	33060
2007-08	8241.00	8900.00	2007-08	123470	339280
2008-09	15531.00	14896.00	2008-09	459187	432668
Total	113825.00	112138.00	Total	1338129	1066392

GMHPS Chornur, Sandur Tq. Bellary Dist			GHPS Vaderahalli, Sandur Tq. Bellary Dist		
Year	Receipts	Expenditure	Year	Receipts	Expenditure
2002-03	110210	7200	2002-03	2302	2000
2003-04	44857	116317	2003-04	22291	22291
2004-05	24000	34000	2004-05	25002	25000
2005-06	282460	76861	2005-06	14600	14600
2006-07	489960	25300	2006-07	244000	9000
2007-08	32200	38000	2007-08	196450	179500
2008-09	324012	704770	2008-09	204206	149500
Total	1307699	1002448	Total	708851	401891

SARVA SHIKSHA ABHIYAN SAMITHI - KARNATAKA
APPENDIX - G
Statement of New School Buildings and Additional Class Rooms sanctioned during the period 2001-02 to 2010-11

Sl. No.	District	2001-02			2002-03			2003-04			2004-05			2005-06			2006-07			2007-08			2008-09			2009-10			2010-11			Total (2001-02 to 2008-09)		
		New School building (NSB) sanctioned	Addl. Class Room of Works sanctioned	Total No. of Works sanctioned	NSB	ACR	Total	NSB	ACR	Total	NSB	ACR	Total	NSB	ACR	Total	NSB	ACR	Total	NSB	ACR	Total	NSB	ACR	Total	NSB	ACR	Total	NSB	ACR	Total			
1	Bangalore (U)	0	72	72	0	0	0	50	92	142	0	260	260	50	340	390	50	237	287	0	0	0	14	155	169	0	64	64	0	446	446	164	1666	1830
2	Bangalore (R)	0	0	0	0	0	0	2	58	60	3	58	61	0	110	110	0	89	89	1	65	66	0	38	38	2	64	66	0	31	31	8	513	521
3	Chamarajanagar	0	0	0	0	3	3	21	65	86	10	85	95	12	170	182	7	46	53	3	210	213	0	130	130	0	18	18	0	88	88	53	815	868
4	Chikkamagalur	0	0	0	0	0	0	20	45	65	20	70	90	19	195	214	11	32	43	12	308	320	2	66	68	0	45	45	0	43	43	84	804	888
5	Dakshina Kannada	0	20	20	0	0	0	26	60	86	5	130	135	4	262	266	3	417	420	4	0	4	5	157	162	2	107	109	2	97	99	51	1250	1301
6	Hassan	0	0	0	0	25	25	27	55	82	8	100	108	5	295	300	29	242	271	2	148	150	15	48	63	0	56	56	4	34	38	90	1003	1093
7	Kodagu	0	0	0	0	0	0	15	15	30	6	62	68	8	129	137	3	0	3	6	105	111	3	41	44	0	35	35	0	26	26	41	413	454
8	Kolar	0	0	0	0	2	2	74	74	74	0	112	112	0	236	236	5	275	280	26	59	85	8	136	144	10	89	99	0	122	122	49	1105	1154
9	Mandya	0	0	0	0	0	0	135	135	135	0	178	178	0	253	253	0	0	0	0	223	223	0	84	84	0	70	70	1	65	66	1	1008	1009
10	Mysore	0	0	0	0	3	3	0	144	144	0	144	144	0	468	468	18	120	138	16	169	185	0	273	273	14	176	190	7	161	168	55	1658	1713
11	Ramanagar	0	0	0	0	0	0	3	72	75	2	72	74	0	155	155	0	107	107	1	102	103	6	54	60	2	83	85	1	54	55	15	699	714
12	Shimoga	0	0	0	0	0	0	20	125	145	15	170	185	15	322	337	41	49	90	13	180	193	5	120	125	6	70	76	0	89	89	115	1125	1240
13	Tumkur	0	0	0	0	0	0	22	75	97	34	270	304	24	515	539	31	281	312	21	219	240	16	77	93	12	160	172	0	112	112	160	1709	1869
14	Udupi	0	0	0	0	0	0	10	50	60	9	50	59	4	154	158	8	0	8	3	70	73	3	95	98	1	41	42	0	6	6	38	466	504
	Total	0	92	92	0	33	33	216	1065	1281	112	1761	1873	141	3604	3745	206	1895	2101	108	1858	1966	77	1474	1551	49	1078	1127	15	1374	1389	924	14234	15158